

# Durham County Hotel/Motel Occupancy Tax Return

Complete and mail original to: Durham County Tax Collector, P.O. Box 3397, Durham, NC 27702

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**Due on or before the 20<sup>th</sup> of each month**

I.D. # \_\_\_\_\_ For Month \_\_\_\_\_ 20 \_\_\_\_\_

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Business Name \_\_\_\_\_

Name of Owner \_\_\_\_\_

Location \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

**Computation of Occupancy Tax**

**Sales**

1. Gross Retail Receipts (Less Sales Tax)	\$
2. Less Rooms Rented For More Than 90 Consecutive Days to Same Occupant	\$
3. Net Retail Receipts Subject to Sales Tax	\$
4. Multiply Line 3 by rate of 6%	\$
5. Penalty - Failure to File Return (see instructions)	\$
6. Penalty - Failure to Pay Tax When Due (see instructions)	\$
7. Total Amount Due (add lines 3-6)	\$
8. Total Amount Remitted	\$

**IMPORTANT: This return must be filed even if no tax is due.**

**CERTIFICATION:** This is to certify that this report, including all attachments, has been examined by me, and is, to the best of my knowledge and belief, a true complete report made in good faith covering the month indicated above and that same is in accordance with the books and records of the reporting taxpayer.

Date

Signature

***RETURN TO DURHAM COUNTY WITH REMITTANCE***

Make checks payable: Durham County Tax Collector