

**Durham Soil and Water Conservation District
721 Foster Street
Durham, NC 27701**

Meeting Number: 04(District Meeting) Date: May 12, 2010
Meeting Number: 09(for State reporting purposes)

Supervisors Present:

Robert Rosenthal, Vice Chairman
Curtis Richardson, Supervisor
Danielle Adams, Secretary/Treasurer
Roger Hansard, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Administrative officer
Jennifer Brooks, Soil Conservationist/EE Coordinator

The regular monthly meeting of the Durham Soil & Water Conservation District Board was held on Wednesday May 12, 2010, and called to order at 2:06 pm by the Vice Chair. The meeting was held at the Soil & Water office, the Vice Chairman being present.

1. **Minutes and Financial Report** – A motion was made by Danielle Adams to accept the Financial Statement and approve the minutes. Curtis Richardson seconded the motion. Motion passed without dissent.

2. **Old Business**
 - A. **Upper Neuse River Basin Issues Update** –Danielle Adams reported that she has officially taken over the place of Ray Eurquhart as the Soil & Water representative attending the meeting. Danielle Adams reported that the technical meeting for the Upper Neuse was this morning at 9am but she was unable to attend. Danielle reported that she has contacted all of the Soil & Water districts that she is representing to see if they have any concerns or questions that need to be addressed at the next meeting.

 - B. **Environmental Affairs Board Issues Update** –Robert Rosenthal reported that the current executive committee will be leaving the board over the next few months. The EAB is still working on the banning of plastic bags in Durham. The EAB is working on outreach to other departments.

 - C. **Sediment and Erosion Control Plans** –Jennifer Brooks reported that since the last meeting they have had 5 plans and all were adequate as follows: Henderson Grove Missionary Baptist Church, Apostolic House of Deliverance, Leesville Rd Baptist Church, Durham Festival Shopping Center, and The Villas at Cup Arbor-Phase 2A.

 - D. **Agricultural Cost Share Program**- Eddie Culberson reported on the following:
 - Has a request for payment for Milton Gaynard on Ag contract # 32/09/11/09. The request for payment is for a farm pond renovation (vegetation of the pond dam & pond) for \$426. A motion was made by Danielle Adams to approve the request for payment of \$426 to Milton Gaynard on contract #32/09/11/09. Curtis Richardson seconded the motion. Motion passed without dissent.
 - Has a request for payment for Milton Gaynard on Ag contract # 32/09/11/09. The request for payment is for a fence (816 feet) to exclude livestock out of the pond in the amount of \$1,469. A motion was made by Cutis Richardson to approve the request for payment of \$1,469 to Milton

Gaynard on contract #32/09/11/09. Danielle Adams seconded the motion. Motion passed without dissent.

E. CCAP – Soil Conservationist, Jennifer Brooks reported on the following:

- Has a request for payment for SEEDS on CCAP contract # 32/10/509/09. The request for payment is for 2 cisterns in the amount of \$3,236. A motion was made by Cutis Richardson to approve the request for payment of \$3,236 to SEEDS on contract #32/10/509/09. Danielle Adams seconded the motion. Motion passed without dissent.
- Has an application for assistance for Central Park School on CCAP contract # 32/10/511/09. A motion was made by Cutis Richardson to accept the application for contract #32/10/511/09. Danielle Adams seconded the motion. Motion passed without dissent.
- Has a contract for Central Park School on CCAP contract # 32/10/511/09. The cost share amount for a 1,000 galloon cistern is \$2,021. A motion was made by Curtis Richardson to approve contract # 32/10/511/09 in the amount of \$2,021. Danielle Adams seconded the motion. Motion passed without dissent.

F. Administrative Officer– Lisa Marochak reported on the following:

- **Awards Banquet** – The Annual Awards Banquet will be held May 21st. Please R.S.V.P if you haven't already done so by the end of the week.
- **Matching Funds-** We should be receiving a check in the mail soon for the remaining \$200 that was held back on matching fund for FY2010. For FY 2011 we will receive \$100 less in matching funds.
- **Pond Clinic-** This is a reminder that our annual pond clinic will be held on Saturday, June 5th 9 am-noon. The clinic will be held at the home of Allen & Barbara Powell (2107 Hamlin Rd; Durham, NC 27704). Please R.S.V.P if you are planning to attend.

G. Environmental Education- Jennifer Brooks reported on the following:

- **Envirothon Teams** – This year Durham SWCD had 5 teams to place in the top 7 at the area Envirothon and they advanced to the State Envirothon that was held on April 23-24. The Vicious Vipers a high school team from Durham, won 1st place at area and state. The Vicious Vipers will advance on to the National Envirothon that will be held in Fresno, CA August 1st- August 8th. Jennifer Brooks reported that she would like to go with the Vicious Vipers to the National Envirothon and is asking the board for financial assistance. Brooks reported that she needs help paying the hotel, food expenses and airline cost. The \$500 registration cost is being paid by the Area IV Envirothon committee. Jennifer reported that she doesn't have an exact cost yet because Steve Bennett with the Division of Soil & Water is booking the Airlines and hotel. Brooks will email the board with exact cost once she knows. A motion was made by Danielle Adams for the board to provisionally pay the cost of the airlines, food and hotel expenses for Jennifer Brooks to attend the National Envirothon. Curtis Richardson seconded the motion. Motion passed without dissent.
- **2010 Resource Conservation Workshop-** The 2010 RCW sponsored by the NC Association of Soil & Water Conservation Districts and the Division of Soil and Water will be held June . We have a student interested in attending the workshop this year. The registration cost is \$350 and normally the district gives each student \$100 for food allowance. A motion was made by Danielle Adams to approve for the staff to pay the \$350 registration fee for Ryan Sutton from NC Math & Science and give the student \$100 for food allowance. Curtis Richardson seconded the motion. Motion passed without dissent.

H. Durham Farmland Protection- Eddie Culberson reported on the following:

- **Legislative Tour** – a Legislative tour was planned for May 5th but had to be canceled due to last minute meeting scheduled for Legislators. Kathryn Spann is working on rescheduling the tour.
- **Next meeting-** The next meeting date is scheduled for May 20th at 8am.

I. Stream Restoration – Eddie Culberson reported on the following:

- **CWMTF** (Clean Water Management Trust Fund)-
 - 1) CWMTF put together 2 reports about the Thacker & Lick Creek stream restoration projects to send to Legislators.
- **Baker Engineering**
 - * Supervisor Curtis Richardson excused himself from the meeting discussions about Baker
 - 1) Working on agreement for Innovative Stormwater
 - ◆ Culberson reported that we owe it to tax payers to get the most out of this money. A motion was made by Robert Rosenthal to allow for staff to further negotiate the bidding process of the Innovative Stormwater Project. Danielle Adams seconded the motion. Motion passed without dissent.
 - ◆ Grant has an education component that is for tours/workshops targeting K-12, Legislators and resource agencies.
 - 2) **Lick Creek**- Should be completing construction in a couple of weeks.
 - 3) **Thacker**- Construction complete.

J. Area Coordinator- No report- Steve Bennett not present

K. Falls Lake Watershed Rules – Jennifer Brooks reported that the rules were presented to EMC in March and they passed the rules. The rules now have to go to the State auditor's office for a fiscal review to determine the dollar amount the rules are going to cost the counties. Public meetings could be held as early as May or June. The big thing Ag is concerned with now is their definition of a stream they are using in the rules.

L. NRCS Report – No Report, Matt Kinane not present.

M. Director's Report – Eddie Culberson reported on the following:

- **New position**- On May 1st Jennifer Brooks moved latterly into the Ag Cost Share position. Jennifer will be responsible for Ag Cost Share and Environmental Education. Michael Dupree has been hired for the Agricultural Development & Watershed Conservationist position. Mr. Dupree will officially start on June 1st. The position will be responsible for the CCAP program, Falls & Jordan rules, and the Ag Economics.
- **DEA Training Committee** – Eddie Culberson reported that he is currently serving on the DEA Training Committee. The board met on March 29th with Pat Harris from the Division of Soil & Water and Ray Leatherwood to discuss the training initiative for the NC District Employees.
- **FLP Tour** – Durham SWCD held a Food, Land & People tour for the National FLP Board on April 30th. Durham SWCD selected two sites for the board to attend Kings Mill Dairy and Page Farm. The Durham SWCD staff was able to show some of the BMP that had been installed at the two sites.

3. New Business:

- **Strategy Plan & Parameter Form**- Eddie Culberson presented the FY 2011 Strategy Plan and Parameter Forms for Ag Cost Share and CCAP to the board. A motion was made by Curtis Richardson to approve the Strategy Plan and Parameter forms as presented. Danielle Adams seconded the motion. Motion passed without dissent.
- **Elected supervisors** –Lisa Marochak reported that Robert Rosenthal & Ray Eurquhart's term will be expiring this year. The filing deadline is the 2nd Monday in June – 1st Friday in July.
- **Spot Check**- the board decided to have the spot check the morning of June 7th followed by the monthly board meeting.

Board went into executive session at 3:03pm and came out executive session at 3:10pm.

- **Employee Bonus** – The board unanimously voted to reinstate the employee bonus award. They voted to give \$2,250 to be split among the 3 employees- Eddie Culberson, Jennifer Brooks & Lisa Marochak.

4. **Adjourn:** The chairman adjourned at 3:12 PM.

Next Meeting: June 7th at 9am - (spot check followed by board meeting)

Talmage Layton

Chairman

Robert Rosenthal

Vice Chairman