

MINUTES

Durham Soil and Water Conservation District 721 Foster Street Durham, NC 27701

Meeting Number: 4(District Meeting) Date: May 2, 2011
Meeting Number: 9(for State reporting purposes)

Supervisors Present:

Robert Rosenthal, Vice Chairman
Danielle Adams, Secretary/Treasurer
Ray Eurquhart, Supervisor
Kathryn Spann, Associate Supervisor
Roger Hansford, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Administrative officer
Jennifer Brooks, Soil Conservationist/EE Coordinator
Mike Dupree, Ag Development/Watershed Conservationist
Matthew Kinane, NRCS- District Conservationist
Steve Bennett, Area Coordinator

The regular monthly meeting of the Durham Soil & Water Conservation District Board was held on Monday May 2, 2011, and called to order at 5:34 pm by the Vice Chairman. The meeting was held at the Soil & Water office, the Vice Chairman was present.

1. **Minutes and Financial Report** – A motion was made by Danielle Adams to accept the financial statement Ray Eurquhart seconded the motion. Motion passed without dissent. A motion was made by Danielle Adams to approve the minutes. Ray Eurquhart seconded the motion. Motion passed without dissent.
2. **Old Business**
 - Upper Neuse River Basin Issues Update** – Danielle Adams reported on the following:
 - Moving ahead with RFP.
 - Next meeting will be on the 3rd Wednesday of this month.
 - A. Environmental Affairs Board Issues Update** –Robert Rosenthal reported on the following:
 - No meeting since our last board meeting
 - C. Sediment and Erosion Control Plans** –Jennifer Brooks reported that since the last meeting they have had 2 plans and the 2 plans were adequate as follows: Carolina Crossing-UNC; Olive Branch Baptist Church
 - D. Agricultural Cost Share Program**- Jennifer Brooks reported on the following:
 - **Application** – Has 1 Application for Assistance for 32/11/07/09 for a livestock exclusion & stream crossing. A motion was made by Danielle Adams to approve the Application for Assistance as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - **Contract** – A motion was made by Danielle Adams to approve allocation of funds for contract 32/11/07/09 for at least \$5,001. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - **Ag Cost-Share funds**- Two reimbursements have been submitted back to the Division but have not been added back to our allocation yet. The total available will be \$7,437 once they are added back in.
 - E. CCAP** – Watershed Conservationist, Mike Dupree reported on the following:
 - **Contract Extension**- Has 1 contract extension for Central Park School 32-10-511-09 for a cistern. The contract was supposed to be finished this month. A motion was made by Danielle Adams to allow a 6 month extension on the contract under the condition that they start the project within 60 days.
 - **Application for Assistance**- Has 1 Application for Assistance for Community Reinvestment Association of NC for a 2500 gallon cistern. A motion was made by Ray Eurquhart to approve the

Application of Assistance as presented. Danielle Adams seconded the motion. Motion passed without dissent

- **Contract-** Has 1 contract for Community Reinvestment Association of NC for a 2500 gallon cistern. Contract #32-11-515-09 in the amount of \$3,193. A motion was made by Danielle Adams to approve the contract as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for Melissa Rooney for an 800 gallon cistern. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Danielle Adams seconded the motion. Motion passed without dissent
- **Contract-** Has 1 contract for Melissa Rooney for an 800 gallon cistern. Contract #32-11-516-15 in the amount of \$1,871. A motion was made by Danielle Adams to approve the contract as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for Minnie Forte-Brown for 5490 sq ft of Critical Area Planting and 197 sq ft rain garden. A motion was made by Danielle Adams to approve the Application of Assistance as presented. Ray Eurquhart seconded the motion. Motion passed without dissent
- **Contract-** Has 1 contract for Minnie Forte-Brown for 5490 sq ft of Critical Area Planting and 197 sq ft rain garden. Contract #32-11-517-15 in the amount of \$1,385. A motion was made by Danielle Adams to approve the contract as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Review Ranking Scores-New Projects-** Dupree presented to projects for the board to consider. A motion was made by Danielle Adams to table this discussion until the next meeting to allow Dupree to have more time to discuss with landowner. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **CCAP funds remaining** – \$8,869 remaining

F. Administrative Officer– Lisa Marochak reported on the following:

- **Awards Banquet-** We did not receive any application for the Teacher of the Year Award. Since the banquet will be smaller this year staff is proposing to have the banquet at the Ag Building and serve appetizers instead of the normal meal. All board members present agreed to move the banquet to the Ag building.
 - **Giveaway items-** Baker Engineering and RiverWorks have graciously agreed to donate 100 rain gauges for us to giveaway to each family that attends the banquet.
 - **Spot Check** - The Annual spot check will be held on June 16th. We will depart the Soil & Water office at 10am. The monthly board meeting will be held on June 16th at 2pm. A motion was made by Danielle Adams for the board to pay for the spot check lunch. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **District Shirts-** a motion was made by Danielle Adams via email on 4/6/11 to allow staff to purchase 1shirt each for the 5 district supervisors and 4 staff. The golf shirts will cost \$15 each (printed with our logo) and the twill/work shirt \$20 each (printed with our logo). Robert Rosenthal, Curtis Richardson & Ray Eurquhart seconded the motion. Motion passed without dissent.

G. Environmental Education- Jennifer Brooks reported on the following:

- **Envirothon** –The State Envirothon competition was held on April 29th-30th. Our middle school team won 1st place in CEI. Our two high school teams place 5th and 7th overall.

H. Durham Farmland Protection- Kathryn reported on the following:

- **Comprehensive Plan-** A subcommittee of the Farmland Board met on April 6th at 8am to discuss updates to the Comprehensive Plan. The Farmland board is working on finalizing the updates they would like to see in the plan.
- **Next meeting-** The next meeting date is scheduled for May 19th at 8am.

I. Stream Restoration – Eddie Culberson reported on the following:

- **Southern High School Stormwater project**
 - ❖ Received \$20,000 from DWR for a feasibility study

- ❖ Met with Clean Water Management Trust Fund field representative Will Summers on April 19th to introduce him to the project.

J. Watershed Rules – Mike Dupree reported on the following:

- **319 Grant**-Two 319 grants were submitted last week. Should find out on June 14th if the grants are approved.
 - ❖ \$87,870 was requested for interns and starting a nutrient management education program and cistern micro irrigation feasibility study.
 - ❖ \$263,160 was requested for BMP installation \$120,000 and \$136,000 for USGS Monitoring. \$7,160 was requested for travel, etc. Orange SWCD and Person SWCD will be partnering on this project.

K. NRCS Report –Matt Kinane reported on the following:

- **Organic Sign-up**– Extended April 8-May 20
- **Agricultural Enhancement**- deadline this Friday

L. Director's Report – Eddie Culberson reported on the following:

- **Pond Clinic** – Will be held on June 11th 9am-noon at Roger Tilley's Farm. Foster Lake and Pond Management is planning to bring a shock boat to the Pond Clinic again this year. Since Foster Lake and Pond doesn't own a shock boat the cost is \$600 to rent the boat. Foster Lake and Pond has agreed to pay half of the cost of the boat rental if Durham SWCD will pay the other half. A motion was made by Danielle Adams to allow staff to pay \$300 for half of the cost of the shock boat. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Wendell Davis**- Deputy County Manager Wendell Davis is leaving the county to work for Central University as the Chancellor of Finance.
- **No Till Drill**- Receiving a lot of request for a 'No Till Drill'. Culberson reported that a lot of districts across the state own 'No Till Drills' and rent them out.

Division Budget–

- ❖ The last report we received from Pat Harris (Director of Division of Soil & Water) they are slated to cut 7 coordinator positions, Public Information Officer, 8 tech positions, and 4 Soils positions. 26.8% of BMP money is slated to be cut.
- ❖ Tobacco Trust & Golden Leaf Foundation are slated to be cut

M. Area Coordinator- Steve Bennett reported on the following:

- **I-Beam**- there is concerns that the new I-Beam program may not work on the Department of Ag computers if the Division of Soil & Water gets moved to that department.
- **River Keepers**- memo went out that the River keepers have filed a legal issue to get all emails, mail, reports, etc concerning poultry litter
- **State Commission Meeting**- All items for the State Commission meeting are due by May 9th. The meeting will be held on May 18th.

3. New Business:

- A. District Land**- Culberson reported that he and Lisa Marochak met with an attorney to discuss the park that is possibly going to be built on the district land. Culberson spoke with Northern Junior Athletic Association (NJAA) president James Montague and they are seeking legal advice also. It was agreed by both parties that NJAA would have their attorney draft a working agreement between both parties and notify Durham SWCD when completed. NJAA was also going to contact the City/County Planning department to see what could and couldn't be done on the land.
- B. Institute of Government**- Eddie Culberson reported that he and Lisa Marochak met with Kara Millonzi who is an Assistant Professor of Public Law and Government School of Government to discuss district funds. Culberson reported that the district is in compliance with everything except they need to amend the State Budget every time they receive a grant that wasn't already in the State Budget. A motion was made by Danielle Adams to amend the State Budget to reflect 3 grants that

Durham Soil & Water Conservation District received this FY. Add a grant received from the Division of Water Resources for \$20,000 for the Southern High School Project. Add a grant for \$107,500 for Stirrup Iron Creek from CWMTF. Add grant for \$253,000 for Sandy Creek Phase V from CWMTF. Ray Eurquhart seconded the motion. Motion passed without dissent.

C. Strategy Plan/Parameter Form- Jennifer Brooks and Mike Dupree presented the FY2012 Strategy Plan and Parameter forms for CCAP & Ag Cost-Share to the board. A motion was made by Ray Eurquhart for approval on submitting the FY2012 Strategy Plan and Parameter forms for CCAP & Ag Cost-Share to the State. Danielle Adams seconded the motion. Motion passed without dissent.

4. Adjourn: The chairman adjourned at 7:30PM.

Next Meeting: June 16th at 5:30pm

Robert Rosenthal - Vice Chairman