

**Durham Soil and Water Conservation District
721 Foster Street
Durham, NC 27701**

Meeting Number: 2(District Meeting) Date: March 7, 2011
Meeting Number: 07(for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Robert Rosenthal, Vice Chairman
Danielle Adams, Secretary/Treasurer
Ray Eurquhart, Supervisor
Kathryn Spann, Associate Supervisor
Roger Hansard, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Administrative officer
Jennifer Brooks, Soil Conservationist/EE Coordinator
Mike Dupree, Ag Development/Watershed Conservationist
Matthew Kinane – NRCS- District Conservationist

The regular monthly meeting of the Durham Soil & Water Conservation District Board was held on Monday March 7, 2011, and called to order at 5:39 pm by the Chairman. The meeting was held at the Soil & Water office, the Chairman and Vice Chairman were present.

1. **Minutes and Financial Report** – A motion was made by Robert Rosenthal to accept the financial statement Danielle Adams seconded the motion. Motion passed without dissent. A motion was made by Robert Rosenthal to approve the minutes. Danielle Adams seconded the motion. Motion passed without dissent.

2. **Old Business**
 - A. **Upper Neuse River Basin Issues Update** – Danielle Adams reported on the following:
 - Missed last meeting (January) due to scheduling conflict.
 - The new bylaws were voted on at the last UNRB meeting and they passed
 - John Phelps was voted in as the alternate for Danielle Adams
 - Next meeting scheduled for March 16th

 - B. **Environmental Affairs Board Issues Update** –Robert Rosenthal reported on the following:
 - EAB met once since the last Soil & Water Board Meeting.
 - Helen Youngblood from Durham Open Space Committee gave a presentation to the EAB on property development
 - Presentation was passed down to the EAB from Durham City Council. This presentation was given to the City Council by NC State on Duke Energy. They want Durham to be the endorser of a rate hike on everyone’s power bill. They are trying to get money to help people with weatherizing.
 - Updates on UDO please send to Kathleen Snider

 - C. **Sediment and Erosion Control Plans** –Jennifer Brooks reported that since the last meeting they have had 5 plans and 4 plans were adequate as follows: EMC Corporation Data Center; Cardinal Lakes- Phases 5,8 & 11; O’Reilly Auto Parts; United Therapeutics- Soccer; 1 plan was inadequate as follows: Ravenstone III- Hiddenbrooke (missing seeding plan).

 - D. **Agricultural Cost Share Program**- Jennifer Brooks reported on the following:
 - **Application for assistance** – 1 Application for Assistance for Paul Adcock for contract # 32-11-05-09 The Application for Assistance is to remove on excess sedimentation from pond. A motion was made by Robert Rosenthal to approve the Application for Assistance on sedimentation removal on pond. Ray Eurquhart seconded the motion. Motion passed without dissent.

- **Contract** – has 1 contract for Paul Adcock for ag pond/restoration repair for contract # 32-11-05-09 in the amount of \$3,000. A motion was made by Robert Rosenthal to approve contract #32-11-05-09 in the amount of \$3,000. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - **Contract** – has 1 contract for Neil Frank for live stock exclusion for contract # 32-11-06-09 in the amount of \$9,276. A motion was made by Danielle Adams to approve contract #32-11-06-09 in the amount of \$9,276. Robert Rosenthal seconded the motion. Motion passed without dissent.
 - **Ag Cost Share funds balance-** There is \$5,001 available until the end of June
- E. CCAP** – Watershed Conservationist, Mike Dupree reported on the following:
- Has 1 contract that needs to be approved. The contact is for Kim Alton 32-11-510-09 for \$835 for a 186 sq ft rain garden. A motion was made by Robert Rosenthal to approve the contract as presented. Ray Eurquhart seconded the motion. Motion passed without dissent
 - Has 1 contract that needs to be approved. The contact is for Kestrel Heights School 32-11-512-15 for \$3,168 for a critical planting area. A motion was made by Robert Rosenthal to approve the contract as presented. Danielle Adams seconded the motion. Motion passed without dissent
 - The Division of Soil & Water has \$80,000 in Clean Water funds that need to be reallocated to districts. The projects with these funds would have to be completed by December 31st 2011. A request has been submitted to the Division for Durham SWCD to receive \$26,000.
 - **CCAP funds balance-** There is \$446 available until the end of June
- F. Administrative Officer**– Lisa Marochak reported on the following:
- **QuickBooks** – The version of QuickBooks Durham SWCD currently has is not compatible with the new computers the County is installing. The new 2011 QuickBooks (nonprofit) is around \$260.00. A motion was made by Robert Rosenthal to allow staff to purchase QuickBooks. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - **Print Master-** The version of Print Master Durham SWCD currently has is not compatible with the new computers the County is installing. A motion was made by Robert Rosenthal to allow staff to purchase Print Master. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - **Conservation Sale-** On April 9th Marochak will hold a Conservation Sale in conjunction with the County sustainability office’s Lawn-mower/yard equipment trade-in event. The event will take place at Northern High School from 10am-3pm.
 - **Awards Banquet-** The board set the date for Thursday, June 2nd. Lisa will call to try and reserve the Bahama Ruritan.
 - **Pond Clinic-** Date has been set for Saturday, June 11th 9am-12pm.
- G. Environmental Education-** Jennifer Brooks reported on the following:
- **Envirothon** –The Area IV Envirothon will be held March 25th at Johnston Soil & Water. We could use some more volunteers so if you are interested please contact the office at 919-560-0558
 - **Poster Contest/Essay/Public Speaking** – The district held their competition on February 23rd in the Durham Soil & Water Conference Room. We had 179 posters this year! Jennifer Books will be attending the Area IV Public Speaking Contest on March 9th at Nash SWCD where the district 1st place Public Speaking Contest Winners will compete.
 - **R.N. Harris Field Day** - Will be held April 13th at R.N. Harris Elementary School. Jennifer Brooks reported that \$75 is needed to feed the presenters and provide a small snack for the students. A motion was made by Robert Rosenthal to allow staff to spend up to \$75 on food. Danielle Adams seconded the motion. Motion passed without dissent.
- H. Durham Farmland Protection-** Kathryn reported on the following:
- **Workshop-** The Farmland workshop was held on February 19th at Bahama Ruritan. The theme for the workshop was “Opportunities on the Farm”. There were around 60 people in attendance at the workshop.
 - **Goals-** At the last meeting the board & staff worked on the goals for this upcoming year.
 - **Next meeting-** The next meeting date is scheduled for March 17th at 8am.

I. Stream Restoration – Eddie Culberson reported on the following:

- **Innovative Stormwater Project**
 - ❖ Walk through on February 8th
 - ❖ Found a few minor corrections that need to be made
 - Corrections should be completed next week.
- **EPA (Environmental Protection Agency)**
 - ❖ Applied Research Pilot Project on Community Sustainability
 - County Manager has asked Culberson to work with Melissa McCullough from the Durham County Sustainability Office on this project
- **Duke Diet Center**
 - ❖ Building not in bad shape
 - Curtis Richardson to speak with Duke regarding BMP Project

J. Watershed Rules – Mike Dupree reported on the following:

- **WOC meeting**-The next WOC meeting will be held on March 21st at 1pm. Mike Dupree is planning to attend this meeting.
- **Falls Monitoring meeting**- The next County/City monitoring meeting will be held on March 21st at 1pm
- **319 Grant**- applying for a 319 Grant in the Jordan Area (\$51,840 for 4 part time interns). The interns will be used to help assist with the workload that the new rules will have.
- There is another 319 Grant opportunity with USGS to help with upper watershed monitoring in the Falls Lake Watershed. Applying for a 319 Watershed Grant for additional Cost-share funds & pay for USGS to monitor the watershed. A motion was made by Robert Rosenthal for the Board to endorse the two 319 grants. Ray Eurquhart seconded the motion. Motion passed without dissent.

K. NRCS Report –Matt Kinane reported on the following:

- **EQIP, WHIP**– batching period has closed
 - Still trying to get folks that interested in WHIP or EQIP to sign up for next year
- **Organic Pool**- Application deadline was March 4th
- **Budget**- Federal Government is currently working on a temporary budget for the next two weeks.
- **CPA52 form**- this form is changing as of June 1st to the national form
- **CRP**- two CRP modifications are needed in Durham
 - Need to do tree thinning

L. Director's Report – Eddie Culberson reported on the following:

- **County Budget**–
 - ❖ Asked to cut 2% from our overall budget or 14% from our operating budget
 - ❖ Budget hearings will be held March 21st at 8:30am
- **Commissioner Retreat**-
 - ❖ Was held on February 21st
 - ❖ Culberson discussed some of the topics at the retreat

3. New Business:

- **Minority Landowners**- Danielle Adams thanked the board for allowing her to attend the Minority Banquet that was held on February 25th. Danielle reported that she would like for the Durham Soil & Water Office to do a survey, breakfast or something to invite Minority Landowners to our office.

4. Adjourn: The chairman adjourned at 7:47PM.

Next Meeting: April 7th at 5:30pm

Talmage Layton

Chairman

Robert Rosenthal

Vice Chairman