



**ENVIRONMENTAL HEALTH DIVISION**

414 E. Main Street, Durham, NC 27701  
Ph 919-560-7800 Fax 919-560-7830

**Structural Alterations and Additions**

(For the facilities served by either a well or septic system)

**IF THE ADDITION OF A BEDROOM IS DESIRED, PLEASE FILL OUT AN APPLICATION FOR IMPROVEMENT PERMIT**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Zip Code \_\_\_\_\_  
Property Location \_\_\_\_\_  
Email Address \_\_\_\_\_  
Tax Map# or Parcel ID# \_\_\_\_\_ Lot Dimensions/Acreage \_\_\_\_\_

Proposed property improvement(s)

- \_\_\_\_\_ Expansion of the existing footprint of the facility
- \_\_\_\_\_ An additional building on the lot (detached garage, outbuilding, etc.)
- \_\_\_\_\_ Will there be any plumbing in this structure? This includes stubbed out plumbing for future use.
- \_\_\_\_\_ Swimming Pool
- \_\_\_\_\_ Underground Utilities
- \_\_\_\_\_ Other \_\_\_\_\_

Existing facility information: Year Built \_\_\_\_\_ Original Owner \_\_\_\_\_  
Type of Septic System \_\_\_\_\_ Well Location \_\_\_\_\_

- 1. SUBMIT A PLAT OF THE PROPERTY SHOWING WHERE PROPOSED ADDITION IS DESIRED. ALSO SHOW EXISTING BUILDINGS, DRIVEWAY, OUT BUILDINGS, WELL, ETC.**
- 2. STAKE OUT THE PROPOSED ADDITION**
- 3. ALL PROPERTY LINES AND CORNERS MUST BE PROPERLY MARKED IN THE FIELD PRIOR TO THE ARRIVAL OF THE ENVIRONMENTAL HEALTH SPECIALIST**

The Owner/Authorized Agent signature indicates this material has been read, the information supplied is truthful, and authorizes the DCHD to enter the property to investigate this proposal.

Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE USE ONLY	
SITE PLAN APPROVED _____	DISAPPROVED _____
By _____	Date _____
<i>H.D. SIGN OFF REQUIRED PRIOR TO C. O. BY INSP. DEPT. YES ___ NO ___</i>	
SEE ATTACHED SITE PLAN	
APPROVED BY: _____	DATE: _____
Comments: _____	
_____	

Authorization is subject to revocation if the site plan, plat or intended use changes. Any authorization is based on available records, site observations and information supplied by the applicant.