

**MINUTES**

Durham Convention & Visitors Bureau  
Tourism Development Authority Meeting  
101 East Morgan Street  
Tuesday, September 27, 2011, 3:00 PM

Board Present

Newman Aguiar  
Summer Bicknell  
Cora Cole-McFadden

Deanna Crossman  
Wib Gulley  
Ron Hunter

Scott Selig  
Carl Webb

Board Absent

Brenda Howerton

Bill LeFevre

Mary Simpson

Staff Present

Shelly Green

E'Vonne Coleman-Cook

At 3:10 p.m., Chairman Wib Gulley called the meeting to order. The Board took the following actions:

- Chairman Gulley welcomed Summer Bicknell to the Board.
- Reviewed, discussed and accepted the Presidents Progress Report (attached).
- The Board commended staff on earning four destination marketing achievement awards from Destination Marketing Association of NC, and the CEO, who was the recipient of the Bill Sharpe Public Service Award from the NC Travel Industry Council.
- Voted to approve the minutes of the August 23, 2011 meeting (attached).
- Voted to accept the Financial Status Report as of June 30, 2011 & August 31, 2011 (attached).
- Reviewed, discussed and accepted criteria for educational sessions at future meetings.
- Reviewed the process and timeline for the President & CEO Performance Evaluation (attached).

At 4:20 p.m., Chairman Gulley adjourned the meeting.

Respectfully Submitted,



Deanna Crossman  
Secretary/Treasurer  
Tourism Development Authority

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