

**Durham County Department of Social Services Board**  
Meeting Minutes

*November 16, 2011*

*Present:* Chair Stan Holt, Vice Chair Joe W. Bowser, Newman Aguiar, Jane Volland, Gail Perry, Rhonda Stevens, John Holtkamp, Danielle Briggs, Antonia Pedroza, Catherine Williamson-Hardy and Montrella Springfield

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The DSS Board moved back in open session.

**I. Surveys**

- Names have been removed from the surveys and forwarded to the media. Board members have requested reviewing documentation before sending to the media.

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**II. July 27, 2011 Closed Session**

- A motion was made to seal the minutes from the July 27, 2011 Closed Session after amendments. Motion Approved by the DSS Board.

**III. September 1, 2011 Closed Session**

- Amend the minutes as discussed and review at the next closed session. A motion was made to support the amendments to the September 1, 2011 Closed Session and approved by the DSS Board.

**IV. Agenda Items**

- Timetable for bringing on Director – Contact Human Resources
- Child Care
- Disproportionality

**V. Written Assistant Director's Report** – The assistant directors will continue to provide written reports. The assistant directors will report verbally if questions are asked or additions to written reports.

**VI. Closed Session**

- Allegation status – all active claims
- Clarification
- Investigation questions recorded in sealed minutes.

**VII. Investigation Questions**

- The investigator asked questions concerning information in the sealed minutes. Questions were answered; therefore, members asked if there would be a problem. Board member suggested County Attorney' presence during interviews. What is the liability as a board member? Deputy County Attorney Briggs will consult with County Attorney Siler.

A motion was made to adjourn the open session and approved by an unanimous vote.