

Fees Collected by County Agencies

**FY 2009-10
Fee Schedule**

Department	Fee Type	FY 2008-09 Adopted Fees	FY 2009-10 Proposed Fees
All Departments			
Animal Control	8.5 x 11 paper copies	\$0.05/page (unless otherwise stated)	same
	Impoundment		
	1st offense + boarding fee + civil penalty	\$25	same
	2nd offense + boarding fee + civil penalty	\$60	same
	3rd offense + boarding fee + civil penalty	\$95	same
	4th offense and subsequent offenses	\$150	same
	Boarding		
	Dogs	\$12/day	same
	Cats	\$8/day	same
	Civil penalties		
1st offense	\$50	same	
2nd offense	\$100	same	
3rd offense and subsequent offenses	\$150	same	
License fee			
Unaltered animals	\$75/animal	same	
Altered animals	\$10/animal	same	
Rabies vaccination	\$10	same	
Board of Elections			
Reports - 8.5 x 11 paper	Free	same	
Diskettes and CDs - processing fee	\$25	same	
Labels - duplex on 8.5 x 11 paper	Free with furnished labels	same	
Certificates	\$1	same	
Maps			
8.5 x 11 paper	Free	same	
34 x 42 paper	\$10	same	
Fire Marshal			
See attached detail			
General Services			
Solid Waste Management fee (County)	\$90/year	same	
Solid Waste Management fee (City)	\$70/year	same	
Solid Waste Management fee (out of County users)	\$150/year	same	
Library			
Overdue fines on all materials (books, DVDs, CDs, etc.)	Fee structure is the same for all materials: 3-day grace period, \$1 on 4th day, \$0.25/day, maximum \$5 per book; maximum \$25 per account when all items returned; maximum fines allowed for checkout - \$10; referral to collection agency when balance in lost materials exceeds \$50	same	
Legal notice fee	\$10/account at time of notification 60 days	same	
AV rental equipment	\$5/day/item, no maximum	same	
Duplicating	\$0.10/page	same	
Out-of-County users	\$45	same	

Fees Collected by County Agencies

**FY 2009-10
Fee Schedule**

Department	Fee Type	FY 2008-09 Adopted Fees	FY 2009-10 Proposed Fees
Library	Meeting room rental fee	Nonprofits: no refreshments - free; refreshments - \$25 Commercial/For-profit: meetings up to 4 hours - \$100; meetings more than 4 hours - \$200 (no separate fee for refreshments; fee included in room rental) Partners: free	same
Environmental Engineering	Land Disturbance Plan Review Fees		
	Land Disturbance Plan Review, per acre charge	\$75	same
	Land Disturbance Fees		
	Permits for 12,000 sq. ft. to 1 acre (per job charge)	\$235	same
	Permits for 1 acre to 10 acres (per acre charge)	\$490	same
	Permits for more than 10 acres (per acre charge)	\$735	same
	Reinspection fee	\$200	same
	Second reinspection fee	\$400	same
	Unauthorized Land Disturbance Activities		
	Permits for 12,000 sq. ft. to 1 acre (per job charge)	\$470	same
	Permits for 1 acre to 10 acres (per acre charge)	\$980	same
	Permits for more than 10 acres (per acre charge)	\$1,470	same
	Stormwater Plan Review		
	Stormwater Plan Review 21,780 sq. ft. to 1 acre (per job charge)	\$200	same
	Stormwater Plan Review more than 1 acre (per acre charge)	\$300	same
	Stream Delineation Cape Fear River Basin		
	Stormwater Permit Renewal Fee		
	Permits for 21,780 sq. ft. to 1 acre	\$100	same
	Permits for more than 1 acre	\$150/disturbed acre	same
	Reissuance of Revoked Permits		
	Permits (per acre charge)	\$490	same
	Permits for 12,000 sq. ft. to 1 acre (per job charge)	\$235	same
	Extensions		
	Permits for more than 10 acres (per acre charge)	\$183.75	same
	Permits for 1 acre to 10 acres (per acre charge)	\$122.50	same
	Permits 12,000 sq. ft. to 1 acre (per job charge)	\$58.75	same
Utilities			
	Monthly service fees (County customers with City water)	\$3.02/hundred cubic feet	\$3.23/hundred cubic feet
	Monthly service fees (County customers without City water)		
	1 or 2 bedrooms	\$16.38	\$17.53
	3 bedrooms	\$36.87	\$39.45
	4 or more bedrooms	\$59.19	\$63.33
	Plan review fee (per submittal)	\$300 for first submittal; \$150 for each resubmittal	same
	Inspection/Management fee	\$2/linear foot	same
	Reinspection fee (per inspection)	\$200	same
	Lateral fee (per service)	At cost	same
	Lateral inspection fee	\$300	same
	Capital Recovery Charges		

Fees Collected by County Agencies

FY 2009-10 Fee Schedule

Department	Fee Type	FY 2008-09 Adopted Fees	FY 2009-10 Proposed Fees
Utilities			
	Single family (min. 2 bedrooms)	\$634 each	same
	Single family (each bedroom above 2)	\$323/bedroom	same
	Multi-family units (apartments, duplexes, condominiums; min. 2 bedrooms)	\$647 each	same
	Multi-family units (apartments, duplexes, condominiums; each bedroom above 2)	\$323/bedroom	same
	Multi-family (motels, hotels)	\$323/room	same
	Multi-family (motels, hotels with cooking facilities in room)	\$472/room	same
	Nursing/Rest home	\$161/bed	same
	Nursing/Rest home with laundry	\$323/bed	same
	Office - per shift	\$67/person	same
	Factory - per shift	\$67/person	same
	Factory with showers - per shift	\$93/person	same
	Store/Shopping Center/Mail	\$323/1,000 sq. ft.	same
	Store/Shopping Center/Mail with food service (ADD)	\$109/seat	same
	Restaurant (greater of per seat or per 15 sq. ft. of dining area)	\$108	same
	Restaurant - 24-hour service	\$135/seat	same
	Restaurant - single service (exclusive of fast food)	\$67/seat	same
	School - day with cafeteria, gym, showers	\$40/student	same
	School - day with cafeteria only	\$32/student	same
	School - day with neither cafeteria nor showers	\$28/student	same
	School - boarding	\$161/person	same
	Church (not including food service, day care, camps)	\$7/seat	same
	Miscellaneous (based on daily average flow of facilities not described above)	\$2.69/gallon	same
	Surcharge Fees		
	BOD (Biochemical Oxygen Demand) <i>Surcharge is applied for discharge concentrations greater than 250 mg/L</i>	\$349.18/1,000 lbs.	same
	TSS (Total Suspended Solids) <i>Surcharge is applied for discharge concentrations greater than 180 mg/L</i>	\$60.44/1,000 lbs.	same
	TKN (Total Kjeldahl Nitrogen) <i>Surcharge is applied for discharge concentrations greater than 40 mg/L</i>	\$0.75/lb.	same
	TP (Total Phosphorous) <i>Surcharge is applied for discharge concentrations greater than 5 mg/L</i>	\$3.31/lb.	\$6.87/lb.
	Permit Applications		
	Initial application fee for all applicants	\$300	same
	Significant Industrial User Permit fee	\$600	same
	Permit modification fee	\$200	same
	Authorization to Construct review	\$300	same
	Monitoring Charges		
	Sampling without Mercury 1631	\$55	same
Utilities			

Fees Collected by County Agencies

FY 2009-10
Fee Schedule

Department	Fee Type	FY 2008-09 Adopted Fees	FY 2009-10 Proposed Fees
	Sampling with Mercury 1631	\$175	same
	Aluminum	\$17	same
	Ammonia	\$16	same
	Arsenic	\$17	same
	BOD5	\$20	same
	Cadmium	\$17	same
	CBOD5	\$20	same
	Chloride	\$12	same
	Chromium	\$17	same
	COD	\$18	same
	Copper	\$17	same
	Cyanide	\$35	same
	Fluoride	\$16	same
	Lead	\$17	same
	Mercury (Method 245.1)	\$25	same
	Mercury (Method 1631)	\$75	same
	Molybdenum	\$17	same
	Nickel	\$17	same
	Oil and grease	\$35	same
	Oil and grease (nonpolar)	\$45	same
	pH	\$5	same
	Selenium	\$17	same
	Silver	\$17	same
	Temperature	\$5	same
	TKN	\$21	same
	Total Nitrogen	\$30	same
	Total Phosphorous	\$16	same
	TSS	\$11	same
	Total Toxic Organics	\$800	same
	Volatile Organic Chemicals	\$150	same
	Zinc	\$17	same
	Acetone	\$1200 for complete	same
	Ethyl Acetate	Pharma	same
	Isopropyl Acetate	Test	same
	Methylene Chloride	Group	same
	n-Amyl Acetate		same
	Emergency Medical Services (EMS)		
	Basic Life Support (BLS) service fee + mileage	\$525 + \$9/mile	same
	Advanced Life Support #1 (ALS #1) service fee + mileage	\$610 + \$9/mile	same
	Advanced Life Support #2 (ALS #2) service fee + mileage	\$635 + \$9/mile	same
	Extra attendant	\$50/transport	same
	Special event coverage (30-hour minimum)	\$150/hour	same
	Waiting time (after initial 30 minutes)	\$75/half hour	same
	Treatment (without transport)	\$250	same
	Bike team services	\$50/hour	same

Fees Collected by County Agencies
FY 2009-10
Durham County Fire Prevention and Protection Code
Adopted Fee Schedule for Inspections, Permit Services and Violations

Penalties and Fees		
Ordinance Code #	Violation Description	Penalty Amount
105.3.5	Permit not posted or kept on premises	\$50.00
307.2	Unpermitted open burning (Immediate)	\$500.00
308.3	Careless use of ignited object (Immediate)	\$500.00
603	Use of non-approved heating appliance	\$50.00
703.1	Breach in fire wall/fire stops	\$50.00
703.2.1	Fire or exit door inoperative	\$200.00
703.2.1	Fire tower door open (Immediate)	\$500.00
310.3	"No Smoking" signs not posted where appropriate	\$50.00
310.2	Smoking in prohibited areas (Immediate)	\$500.00
901.4	Sprinkler or fire alarm inoperable	\$200.00
Appendix C	Fire hydrants not complying with code	\$50.00
903.1	Sprinkler system not complying with code	\$50.00
905.1	Standpipe system not complying with code	\$50.00
315.2.1	Sprinkler head(s) blocked/covered (Immediate)	\$500.00
505.1	Street address numbers not posted	\$50.00
505.1	Street address numbers not visible	\$50.00
901	Sprinkler/standpipe needs testing	\$50.00
901	Fire alarm system needs testing	\$50.00
1005.1	Storage in or on fire escape (Immediate)	\$500.00
1005.1	Blocked egress (Immediate)	\$500.00
1005.1	Locked exit doors (Immediate)	\$500.00
1005.1	Overcrowding (Immediate)	\$500.00
1003.2.8	Fire exit or aisle blocked (Immediate)	\$500.00
315.2.2	Storage in or on fire escape (Immediate)	\$500.00
1003.3	Exit or egress door needs repair	\$50.00
315.2.2	Blocked stairwells or stairways (Immediate)	\$500.00
1003.2.10	Exit illumination and marking	\$50.00
1003.2.10.2	Absence of required exit directional signs	\$50.00
404.1	Approved fire evacuation plan required	\$50.00
404.3	Fire drill performance not acceptable	\$50.00
405.2	No monthly fire drill reported	\$50.00
3405.3	Improper use of flammable liquids (Immediate)	\$500.00
3404.3.3	Flammable liquid not stored according to code	\$50.00
3405.3	Improper dispensing of flammable liquid (Immediate)	\$500.00
3402.2.10	Above-ground tanks not diked	\$50.00
2703.2.4	Tank installation not according to code	\$50.00
3404	Tank storage not according to code	\$50.00
1504.1	Spray painting in non-approved area	\$50.00
1504.1.2	Spray booth not complying to code	\$50.00
3003.3	Compressed gas cylinders not secured	\$50.00
105.1.2	No hazardous materials permit	\$50.00
2704	Chemical storage is not according to code	\$50.00
1003.7.2.5	Maximum occupancy not posted	\$50.00
308.5	Use of open flame cooking device	\$50.00
105.2.2	Failure to get tank work permit prior to work	\$500.00

Fees Collected by County Agencies

FY 2009-10

Durham County Fire Prevention and Protection Code

Adopted Fee Schedule for Inspections, Permit Services and Violations

Penalties and Fees (continued)		
105.2	Failure to obtain permits required by code	\$500.00
112.1	All other violations of the code	\$50.00
<p><i>NOTE: The term "Immediate" as it appears above means that the Fire Marshal's Office may issue a citation immediately and the violation must be corrected by the violating party immediately.</i></p>		
Fire Prevention Permit Fees		
<p>Section 1: The fees set forth in this section are fixed for the issuance of the permits required by the Fire Prevention Code. Such permits, unless stated otherwise on the face of the permit, shall be valid for a period of one year from the date of issue, subject to revocation for failure to comply with the fire Prevention Code. Renewal of permits shall be subject to fees in effect for the period of</p>		
Technical Code #	Activities Requiring Permits	Fee
105.6.2	Amusement Buildings	\$50.00
105.7.1	Automatic Fire Extinguishing Systems	\$50.00
105.6.3	Aviation Facilities	\$50.00
105.6.5	Battery Systems	\$50.00
105.6.9; 105.7.2	Compressed Gases	\$50.00
105.6.9	Covered Malls, Buildings	\$50.00
105.6.12	Cutting and Welding	\$50.00
105.6.16	Fire Hydrants and Valves	\$50.00
105.6.9	Manufacturing, Storage, Handling, & Sale or use of explosives, fireworks, explosive material (90-day permit)	\$100.00
105.7.3	Fire Alarm & Detection Systems & Related Equipment	\$50.00
105.7.4	Fire Pumps & Related Equipment	\$50.00
105.6.17	Flammable and Combustible Liquids (per site or service station)	\$50.00
105.6.20	Fumigation & Thermal Insecticide Fogging	\$50.00
105.7.6	Hazardous Materials	\$50.00
105.6.23	High-Pressure Storage	\$50.00
105.6.22	HPM Facilities	\$200.00
105.7.7	Industrial Ovens	\$50.00
105.6.28	Liquefied Petroleum Gas	\$50.00
105.6.26	Lumber Yards & Woodworking Plants	\$50.00
105.6.29	Magnesium	\$50.00
105.6.30	Miscellaneous Combustible Storage	\$50.00
105.6.34	Places of Assembly	\$50.00
105.6.35	Private Fire Hydrants	\$50.00
105.6.37	Pyroxylin Plastics	\$50.00
105.6.38	Refrigeration Equipment	\$50.00
105.6.39	Repair Garages, Service Stations	\$50.00
105.6.41	Spraying or Dipping	\$50.00
105.7.11	Stand Pipe Systems	\$50.00
105.6.42	Storage of Scrap Tires & Tire Byproducts	\$50.00
105.6.45	Waste Handling	\$50.00
105.6.46	Wood Products	\$50.00
<p><i>All other permit fees required by the Technical Code and not listed shall be \$50.00</i></p>		

Fees Collected by County Agencies

FY 2009-10

Durham County Fire Prevention and Protection Code

Adopted Fee Schedule for Inspections, Permit Services and Violations

User Fees	
Description	Fee
Plans Review:	
Subdivision (plus \$20 per fire hydrant required)	\$30.00
Building - New and Renovations:	
Building less than 5,000 sq. ft.	\$50.00
Building 5,000 - 10,000 sq. ft.	\$90.00
Building 10,000 sq. ft. or more (plus \$20 per 5,000 sq. ft. over 10,000 sq. ft.)	\$90.00
Hazardous Chemicals:	
Class A - 55 gals. or 500 lbs.	\$50.00
Class B - 55 to 550 gals. or 550 to 5,000 lbs.	\$200.00
Class C - 550 to 5,500 gals. or 5,000 to 50,000 lbs.	\$300.00
Class D - 5,500 gals. or 50,000 lbs.	\$400.00
Inspection Fee Schedule	
All owners or tenants of buildings in Durham County, which are required to be inspected by the Durham County Fire Marshal's Office are subject to the following inspection fee schedule:	
Inspection Activities	Fee
Periodic Inspection	None
First inspection pursuant to permit application	None
First re-inspection for non-compliance if code requirements are met	None
First re-inspection for non-compliance if code requirements are not met	\$200.00
Second and subsequent re-inspections for non-compliance	\$400.00

FY 2009-10
Other Fees Set by the State of North Carolina

Fees Collected by County Agencies

Department	Fee Type	FY 2008-09 Adopted Fees	FY 2009-10 Proposed Fees
Register of Deeds	Copy fees - uncertified copies	\$.25/page from copier; \$.10/page from computer	same
	Copy fee - map	18 x 24 \$2, 11 x 17 \$3 (Kodak printer)	same
	Instruments in general	\$14 1 st page, \$3 each additional page	same
	Deeds of Trust and Mortgages	\$14 1 st page, \$3 each additional page	same
	Non-standard document	\$25, plus recording fee	same
	Probate	\$2	same
	Plats	\$21, plus \$5 for certified copy	same
	Right of way plans	\$21, \$5 each additional page	same
	Certified copies	\$5 1 st page, \$2 each additional page	same
	Comparison of copy for certification	\$5	same
	Notary public qualification	\$10	same
	Marriage licenses:		
	Issuing a license	\$50	same
	Issuing a delayed certificate with 1 certified copy	\$20	same
	Proceeding for correction with 1 certified copy	\$10	same
	Certified Copies of birth, death and marriages	\$10	same
Public Health			
Environmental Health	Well permit (includes one water sample)	\$350	same
	Water sample	\$50	same
	Well and septic tank reports	\$200/report	same
	Septic system improvement permits		
	Conventional systems	\$160	same
	Low pressure system installation (includes monitoring)	\$525	same
	Pump conventional permit (<601 gpd)	\$300	same
	Pump conventional/pressure manifold (>600 gpd)	\$300 + \$100/1,000 gpd or fraction additional flow >600 gpd	same
	Reconnection permit	\$125	same
	Type V system (plan review)	\$15/connect	same
	Type V system (inspection)	\$115	same
	Type V system (monitoring)	\$10/connect/annual	same
	Application for improvement permit 0 to 2 acres	\$200	same
	Application for improvement permit 2 to 5 acres	\$225	same
Environmental Health	Application for improvement permit 5+ acres	\$250 + \$10/acre	same
	Appeal charge 0 to 2 acres	\$100	same
	Appeal charge 2 to 5 acres	\$125	same
	Appeal charge 5+ acres	\$150 + \$10/acre	same
	Appeal of permit condition	\$100	same
	Individual swimming pool fee	\$150/year	same
	Each additional swimming pool per complex	\$75	same
	Wading pool or spa permit	\$40	same
	Pool plan review (includes initial permit)	\$200	same
	Tattoo artist permit	\$100	same
General Health Clinic	FluMist Vaccine	\$34	same
	Influenza Vaccine	\$25	same
	Hepatitis A Vaccine	\$92	same
	Hepatitis B Vaccine	\$75	same
	Meningococcal (MPSV4) Vaccine	\$87	same
	MMR Vaccine	\$55	same

FY 2009-10
Other Fees Set by the State of North Carolina

Fees Collected by County Agencies

Department	Fee Type	FY 2008-09 Adopted Fees	FY 2009-10 Proposed Fees
General Health Clinic (continued)			
	Meningococcal (MCV4) Vaccine	\$100	same
	Pneumonia Vaccine	\$31	same
	Pre-exposure Rabies Vaccine	\$162	same
	Rabies Titer	\$37.50	same
	Varicella Vaccine	\$86	same
	Herpes Zoster (Shingles) Vaccine	\$175	same
	Tuberculosis Skin Test (PPD Skin Test)	\$12	same
Sheriff			
	Gun permits	\$5-\$15	same
	Driver/Criminal history fees	\$5	same
	Fingerprinting fees	\$10	same
	Report Copies	\$2	same
	Civil process (in-state)	\$15	same
	Civil process (out-of-state)	\$50	same
	State prisoner reimbursement	\$18	same
	State inmate backlog	\$40	same

Fees Collected by County Agencies

FY 2009-10 Durham City-County Planning Department Fee Schedule

Fee Type	FY 2008-09 Adopted Fee	FY 2009-10 Proposed Fee	Change from Previous Fiscal Year
Zoning Map Change (Rezoning)			
Residential, not multi-family, 1 acre or less	\$750 per case, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$750 per case, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
Modification to existing design guidelines (only)	\$1,000 per case, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$750 per case, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	new fee
Residential, not multi-family or PDR, greater than 1 acre and less than 20 acres	\$2,250, plus \$55 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$2,250, plus \$55 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
Residential, not multi-family or PDR, greater than 20 acres	\$3,500, plus \$55 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$3,500, plus \$55 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
PDR, less than or equal to 30 acres	\$4,500, plus \$55 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$4,500, plus \$55 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
PDR, greater than 30 acres	\$4,500, plus \$55 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$4,500, plus \$55 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
Office, residential multi-family, commercial, industrial or research zones	\$4,000, plus \$65 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$4,000, plus \$65 per acre (rounded up), plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
Board of Adjustment Applications			
Custodial care (single residential unit on same lot as primary residential unit, for custodial care purposes)	\$75, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$75, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
Small day care use permit (up to 12 persons being cared for)	\$475, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$475, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
Non-revenue generating single-family use permit (fences, etc.)	\$475, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$475, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same

Fees Collected by County Agencies

FY 2009-10 Durham City-County Planning Department Fee Schedule

Fee Type	FY 2008-09 Adopted Fee	FY 2009-10 Proposed Fee	Change from Previous Fiscal Year
Wireless communication facilities use permit	\$3,165, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs, plus \$5,000 for independent professional consultant review	\$3,165, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs, plus \$5,000 for independent professional consultant review	same
Appeal	\$300, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$300, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
All other Board of Adjustment applications (any other use permit, variance, etc.)	\$1,300, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$1,300, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
Major Special Use Permit Applications			
Wireless communication facilities use permit	\$3,165, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs, plus \$5,000 for independent professional consultant review	\$3,165, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs, plus \$5,000 for independent professional consultant review	same
Traffic impact analysis (TIA) use permit	\$2,025, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$2,025, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
All other major special use permit applications	\$2,025, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$2,025, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	same
Site Plans			
Administrative site plan (site plans that require Planning Department review only)	\$150, plus technology surcharge of 4%	\$150, plus technology surcharge of 4%	same
Simplified site plan (small - less than 1,000 sq. ft. of new building area, 1 acre disturbed area, 5% increase in parking area or minor amendments to site plan of record that do not involve changes to the SIA)	\$1,000, plus technology surcharge of 4%; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	\$1,000, plus technology surcharge of 4%; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	same
Simplified site plan (large - more than 1,000 sq. ft. of new building area, 1 acre disturbed area or other improvements that do not qualify in other categories)	\$2,500, plus \$25 per 1,000 sq. ft. of gross building area (rounded up), or \$25 per lot, or \$25 per attached dwelling unit plus technology surcharge of 4%; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	\$2,500, plus \$25 per 1,000 sq. ft. of gross building area (rounded up), or \$25 per lot, or \$25 per attached dwelling unit plus technology surcharge of 4%; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	same

Fees Collected by County Agencies

Durham City-County Planning Department Fee Schedule FY 2009-10

Fee Type	FY 2008-09 Adopted Fee	FY 2009-10 Proposed Fee	Change from Previous Fiscal Year
Minor site plan	\$3,500, plus \$25 per 1,000 sq. ft. of gross building area (rounded up), or \$25 per lot, or \$25 per attached dwelling unit plus technology surcharge of 4%; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	\$3,500, plus \$25 per 1,000 sq. ft. of gross building area (rounded up), or \$25 per lot, or \$25 per attached dwelling unit plus technology surcharge of 4%; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	same
Major site plan	\$4,000, plus \$25 per 1,000 sq. ft. of gross building area (rounded up), or \$25 per lot, or \$25 per attached dwelling unit, plus technology surcharge of 4%; plus surcharge for letter notice on those projects requiring governing body approval, plans which do not require an initial re-review will be reimbursed 33% of the original review fee	\$4,000, plus \$25 per 1,000 sq. ft. of gross building area (rounded up), or \$25 per lot, or \$25 per attached dwelling unit, plus technology surcharge of 4%; plus surcharge for letter notice on those projects requiring governing body approval, plans which do not require an initial re-review will be reimbursed 33% of the original review fee	same
Landscape extensions	Major non-residential greater than 25,000 square feet in gross floor area - \$300, minor non-residential less than 25,000 sq. ft. in gross floor area - \$150, residential \$75 per lot, plus technology surcharge of 4%	Major non-residential greater than 25,000 square feet in gross floor area - \$300, minor non-residential less than 25,000 sq. ft. in gross floor area - \$150, residential \$75 per lot, plus technology surcharge of 4%	same
Subdivision Plats			
Preliminary plat	\$3,400, plus \$25 per lot, plus technology surcharge of 4%, plus surcharge for letter notice on those projects requiring governing body approval; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	\$3,400, plus \$25 per lot, plus technology surcharge of 4%, plus surcharge for letter notice on those projects requiring governing body approval; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	same
Preliminary plat, cluster or conservation subdivision	\$4,000, plus \$25 per lot, plus technology surcharge of 4%, plus surcharge for letter notice on those projects requiring governing body approval; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	\$4,000, plus \$25 per lot, plus technology surcharge of 4%, plus surcharge for letter notice on those projects requiring governing body approval; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	same
Final plats	\$700, \$25 per lot, plus technology surcharge of 4%; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	\$700, \$25 per lot, plus technology surcharge of 4%; plans which do not require an initial re-review will be reimbursed 33% of the original review fee	same
Exempt final plats	\$75, plus technology surcharge of 4%	\$75, plus technology surcharge of 4%	same

Fees Collected by County Agencies

**FY 2009-10
Durham City-County Planning Department Fee Schedule**

Fee Type	FY 2008-09 Adopted Fee	FY 2009-10 Proposed Fee	Change from Previous Fiscal Year
Historic Preservation Fees			
Historic landmark designation	\$500, plus technology surcharge of 4%, plus surcharges for advertising and letter notice	\$500, plus technology surcharge of 4%, plus surcharges for advertising and letter notice	same
Certificate of Appropriateness - Historic Preservation Commission Review	\$150, plus technology surcharge of 4%, plus surcharges for advertising and letter notice	\$150, plus technology surcharge of 4%, plus surcharges for advertising and letter notice	same
Certificate of Appropriateness - Administrative Review	\$25, plus technology surcharge of 4%	\$25, plus technology surcharge of 4%	same
Historic Signs	\$150, plus technology surcharge of 4%, plus surcharges for advertising and letter notice	\$150, plus technology surcharge of 4%, plus surcharges for advertising and letter notice	same
Other Fees			
Re-review fees (applicable to all development applications)	Half of filing fee, no limit, plus technology surcharge of 4%, applicable to all reviews following initial and first re-review and charged for each subsequent review, unless the only outstanding comments are new staff-generated comments	Half of filing fee, no limit, plus technology surcharge of 4%, applicable to all reviews following initial and first re-review and charged for each subsequent review, unless the only outstanding comments are new staff-generated comments	same
Landscape re-inspection fees	\$100, plus technology surcharge of 4% for first re-inspection, for each subsequent re-inspection the fee will increase by \$104 (example 1 st -\$104, 2 nd - \$208, 3 rd -\$312, etc.)	\$100, plus technology surcharge of 4% for first re-inspection, for each subsequent re-inspection the fee will increase by \$104 (example 1 st -\$104, 2 nd - \$208, 3 rd -\$312, etc.)	same
Land use plan amendment	\$2,100, plus technology surcharge of 4%, plus surcharges for advertising and letter notice	\$2,100, plus technology surcharge of 4%, plus surcharges for advertising and letter notice	same
Common signage plan review	\$175, plus technology surcharge of 4%	\$175, plus technology surcharge of 4%	same
Banner plan review (only)	\$800, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	\$800, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs	new fee
Street/Alley closing	\$600, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs, plus full reimbursement cost for street sign replacement	\$600, plus technology surcharge of 4%, plus surcharges for advertising, letter notice and signs, plus full reimbursement cost for street sign replacement	same
Street/Alley renaming	\$3,000, plus technology surcharge of 4%, plus surcharge for advertising and letter notice	\$3,000, plus technology surcharge of 4%, plus surcharge for advertising and letter notice	same
UDO ordinance text amendment			same

Fees Collected by County Agencies

FY 2009-10 Durham City-County Planning Department Fee Schedule

Fee Type	FY 2008-09 Adopted Fee	FY 2009-10 Proposed Fee	Change from Previous Fiscal Year
Zoning and business verification letters	\$15, plus technology surcharge of 4%	\$15, plus technology surcharge of 4%	same
Home occupation permit	\$25, plus technology surcharge of 4%	\$25, plus technology surcharge of 4%	same
Formal letter of interpretation	\$40, plus technology surcharge of 4%	\$40, plus technology surcharge of 4%	same
Vested rights determination	\$1,500, plus technology surcharge of 4%; Publications presently available: \$5; reproductions or new publications will be priced according to costs	\$1,500, plus technology surcharge of 4%; Publications presently available: \$5; reproductions or new publications will be priced according to costs	same
Costs for departmental publications			same
Large format copies	\$1 per sq. ft. (ex.: a 3 ft. x 6 ft. map equals 18 sq. ft. for a copying charge of \$18)	\$1 per sq. ft. (ex.: a 3 ft. x 6 ft. map equals 18 sq. ft. for a copying charge of \$18)	same
Surcharges			
Newspaper advertising for zoning map change, land use plan amendment and street closings	\$460	\$460	same
Newspaper advertising for Board of Adjustment, major special use permit, street renaming, vested rights determination, certificates of appropriateness and historic landmark designations	\$230	\$230	same
Newspaper advertising for UDO text amendment	\$690	\$690	same
Letter notice for zoning map change, land use plan amendment, major site plan, preliminary plat	\$95	\$95	same
Letter notice for Board of Adjustment, major special use permit, street renaming or street closing, Certificates of Appropriateness and historic landmark designations	\$50	\$53	\$3 increase
Signs	Zoning map change, Board of Adjustment, major special use permit, street renaming or street closing: \$100, if multiple signs are necessary to adequately notify neighbors, multiple signs will be charged for at the case intake at the rate of \$100 per sign	Zoning map change, Board of Adjustment, major special use permit, street renaming or street closing: \$100; if multiple signs are necessary to adequately notify neighbors, multiple signs will be charged for at the case intake at the rate of \$100 per sign	same

Fees Collected by County Agencies

FY 2009-10
Durham City-County Inspections Department Building Permit Fee Schedule

Fee Type	FY 2008-09 Adopted Fee	FY 2009-10 Proposed Fee	Change from Previous Fiscal Year
Part 4-101 (Building Fees)			
Schedule A			
New residential dwellings (1 and 2 family, including townhouse unit ownership)			
Up to 1,200 sq. ft. (gross area)	\$146	\$146	same
1,201 to 1,800 sq. ft.	\$260	\$260	same
1,801 to 2,400 sq. ft.	\$302	\$302	same
2,401 to 3,000 sq. ft.	\$343	\$343	same
3,001 to 3,600 sq. ft.	\$404	\$404	same
3,601 to 4,200 sq. ft.	\$463	\$463	same
4,201 to 5,000 sq. ft.	\$532	\$532	same
5,001 sq. ft. and over	\$579	\$579	same
Schedule B			
New multi-family residential buildings (apartments, condominiums, triplex and fourplex)			
1 st unit	\$250	\$250	same
Each additional unit, per building	\$94	\$94	same
Schedule C			
Accessory buildings			
No footing	\$40	\$40	same
Footing	\$80	\$80	same
Schedule D			
Residential renovations and additions			
Additions			
\$0 to \$10,000 - no footing (add \$40 if footing required)	\$83	\$83	same
\$10,000 and over - no footing (add \$40 if footing required)	\$166	\$166	same
Interior renovations			
\$0 to \$10,000	\$83	\$83	same
\$10,000 and over	\$166	\$166	same
Schedule E			
Non-residential buildings (based on cost of construction using the latest publication of Southern Building Code "Building Valuation Data," referencing type of construction and occupancy group with adjustment factor for North Carolina)			
\$0 to \$5,000	\$104	\$104	same
\$5,001 to \$50,000	\$104	\$104	same

Fees Collected by County Agencies

Durham City-County Inspections Department Building Permit Fee Schedule FY 2009-10

(plus \$7.80 per 1,000 or fraction thereof over \$5,000)			
\$50,001 to \$100,000	\$456	\$456	same
(plus \$6.60 per 1,000 or fraction thereof over \$50,000)			same
\$100,001 to \$500,000	\$786	\$786	same
(plus \$4.32 per 1,000 or fraction thereof over \$100,000)			same
Over \$500,000	\$2,513	\$2,513	same
(plus \$1.25 per 1,000 or fraction thereof over \$500,000)			same
Schedule F			
Miscellaneous			
Mobile home (unit installation and foundation)	\$125	\$125	same
Modular unit (unit installation and foundation)	\$166	\$166	same
Moving permit (including new foundation)	\$83	\$83	same
Demolition permit			
Up to 5,000 sq. ft.	\$42	\$42	same
Over 5,000 sq. ft. (no additional cost per 1,000)	\$83	\$83	same
Demolition associated with forthcoming permit	\$42	\$42	same
Residential reroofing (addition)	\$42	\$42	same
Commercial roofing/reroofing			
\$0 to \$20,000	\$83	\$83	same
Over \$20,000	\$125	\$125	same
Residential decks (1 and 2 family)	\$83	\$83	same
Change of occupancy permit (if no building permit is otherwise required/no construction necessary)	\$42	\$42	same
Reinspection fees			
Not ready for inspection	\$100	\$100	same
8 or more code violations found	\$100	\$100	same
2 nd reinspection	\$100	\$100	same
3 rd reinspection	\$200	\$200	same
4 th reinspection	\$300	\$300	same
Search and duplication fee for past permit, inspection and Certificate of Compliance records (no cost to homeowner)	\$10/page	\$10/page	same
Address change on permit			
Detached single-family and duplex	\$10	\$10	same
Multiple units (cost per building)	\$25	\$25	same
Issuance of duplicate placard	\$3	\$3	same
Work begun without permit	Double fee	Double fee	same
Voiding of permits (no maximum)	15% of permit cost	15% of permit cost	same
Change of contractor (no maximum)	15% of permit cost	15% of permit cost	same
Stocking permit	\$40	\$40	same
Partial occupancy	\$40	\$40	same
Posting of occupancy (not associated with a permit)	\$40	\$40	same

Fees Collected by County Agencies

Durham City-County Inspections Department Building Permit Fee Schedule FY 2009-10

Homeowner's recovery fund	\$5	\$10	\$5 increase
Floodplain development permit (small; does not require review of a flood study or approval by an elected body)	N/A	\$150	new fee
Floodplain development permit (large; does require review of a flood study or approval by an elected body)	N/A	\$500	new fee
Part 4-102 (Sign Fees)			
The following schedule of fees applies to permits required by the Unified Development Ordinance (UDO)			
Freestanding signs, per sign	\$52	\$52	same
Temporary signs, per sign	\$29	\$29	same
All other signs requiring sign permits, per sign	\$11.50	\$11.50	same
Minimum fee for any sign permit	\$22	\$22	same
Work not ready and reinspection. When a permit holder has failed to have work ready for a required inspection after having called for such an inspection, the permit holder shall pay a fee of \$50. When a permit holder has failed to correct any code violation(s) which had been cited on a previous called inspection, any subsequent inspection necessary to approve the work shall constitute an extra inspection and the permit holder shall pay a fee according to the following schedule:			
2 nd reinspection	\$50	\$50	same
3 rd reinspection	\$75	\$75	same
4 th reinspection	\$100	\$100	same
Any inspection, other than an extra inspection, which is performed to determine that the work authorized by the sign permit meets the requirements of applicable laws and regulations, shall be performed without further charge.			
Address change on permit	\$10	\$10	same
Work begun without permit	Double fee	Double fee	same
Voiding of permits (no maximum)	15% of permit cost	15% of permit cost	same
Change of contractor (no maximum)	15% of permit cost	15% of permit cost	same
Part 4-103 (Temporary Electrical Service)			
Application for permit for temporary electrical service	\$100	\$100	same
Each additional inspection	\$50	\$50	same
Part 4-104 (Electric Wiring and Equipment)			
Schedule A			
New residential (1 and 2 family, including townhouse unit ownership)			
Multi-family residential (apartments, condominium, triplex and fourplex)			
100 to 200 amp service	\$156	\$156	same

Fees Collected by County Agencies

FY 2009-10
Durham City-County Inspections Department Building Permit Fee Schedule

400 amp service	\$187	\$187	same
Schedule B			
Outlets			
1 to 10 outlets	\$21	\$21	same
Each additional outlet	\$0.83	\$0.83	same
Schedule C			
Fixtures			
1 to 10 fixtures	\$21	\$21	same
Each additional fixture	\$0.83	\$0.83	same
Schedule D			
Motors and generators of one-sixth horsepower (hp) or larger			
Electric motors and generators			
Minimum charge	\$18	\$18	same
Each motor	\$3.22	\$3.22	same
Additional charge per hp or fraction thereof, applied against total hp	\$0.62	\$0.62	same
Schedule E			
Branch circuits supplying appliances, devices or equipment			
Disposal under 1 hp	\$10.90	\$10.90	same
Dryers and dishwashers	\$10.90	\$10.90	same
Electric water heaters or boilers	\$10.90	\$10.90	same
Electric signs and outline lighting			
1 st circuit	\$10.90	\$10.90	same
Each additional circuit for same sign	\$3.22	\$3.22	same
Electric heat			
Wall or baseboard heaters, 1 st unit	\$10.90	\$10.90	same
Each additional unit	\$3.95	\$3.95	same
Electric unit heaters			
1 st kW	\$10.90	\$10.90	same
Each additional kW	\$1.56	\$1.56	same
Electric furnaces, duct heating units, supplementary or auxiliary units installed in ducts or plenums			
1 st kW	\$10.90	\$10.90	same
Each additional kW	\$1.56	\$1.56	same
All other devices, appliances or equipment which are installed on individual branch circuits and not covered in other schedules, each	\$10.90	\$10.90	same
Schedule F			
Miscellaneous wiring not covered in Schedules A, B, C, D, E			
Lampholders for marquee and/or festoon lighting	\$55	\$55	same

Fees Collected by County Agencies

Durham City-County Inspections Department Building Permit Fee Schedule FY 2009-10

Service equipment as determined by ampacity of buses in equipment			
Up to 100 amperes	\$34	\$34	same
Each additional 100 amperes or fraction thereof	\$6.97	\$6.97	same
Transformers, dry or liquid type, each			
Up to 45 kVA	\$33	\$33	same
46 to 150 kVA	\$43	\$43	same
Over 150 kVA	\$55	\$55	same
Feeders of all types			
Each feeder up to 100 amps	\$10.90	\$10.90	same
Additional charge per 100 amps or fraction thereof applied against total ampacity after deducting 100 amps per feeder	\$1.56	\$1.56	same
Schedule G			
Miscellaneous			
Service or saw pole - 1 inspection only	\$47	\$65	\$18 increase
Service or saw pole - extra inspection, each	\$47	\$47	same
Temporary service connection - commercial	\$78	\$150	\$72 increase
Mobile home - 1 inspection	\$47	\$65	\$18 increase
Mobile home - extra inspection, each	\$47	\$47	same
Modular unit	\$69	\$69	same
Commercial reinspection	\$47	\$65	\$18 increase
Minimum electrical permit fee	\$47	\$65	\$18 increase
Reinspection fees			
Not ready for inspection	\$100	\$100	same
5 or more code violations found	\$100	\$100	same
2 nd reinspection	\$100	\$100	same
3 rd reinspection	\$200	\$200	same
4 th reinspection	\$300	\$300	same
Address change on permit			
Detached single-family and duplex	\$10	\$10	same
Multiple units (cost per building)	\$25	\$25	same
Work begun without a permit	Double fee	Double fee	same
Voiding of permits (no maximum)	15% of permit cost	15% of permit cost	same
Change of contractor (no maximum)	15% of permit cost	15% of permit cost	same
Minimum fee for renovations or additions			
Commercial	N/A	\$150	new fee
Residential	N/A	\$100	new fee
Part 4-105 (Mechanical (Heating and Air) Code-related)			
Schedule A			
Residential (1 and 2 family, including townhouse unit ownership)			

Fees Collected by County Agencies

Durham City-County Inspections Department Building Permit Fee Schedule FY 2009-10

Installation of a heating/cooling system with any concealed ductwork or component	\$104	\$104	same
Replacement or conversion of a heating/cooling system	\$52	\$65	\$15 increase
Installation of fireplace stoves, factory-built fireplaces, floor furnaces and wall furnaces	\$52	\$52	same
Gas piping only	\$52	\$65	\$15 increase
Schedule B			
Multi-family residential (apartments, condominiums, triplex and fourplex)			
Installation of a heating/cooling system (each dwelling unit)	\$64	\$64	same
Replacement or conversion of a heating/cooling system	\$52	\$52	same
Schedule C			
Nonresidential heating/cooling: Installation of heating/cooling system, including boiler, furnace, duct heater, unit heater, air handling units and air distribution system			
Upfits per sq. ft. (min. \$68 \$98 ; max. \$500)	\$0.028	\$0.058	\$0.030 increase
Heating system in total BTU input per floor or per individual system			
0 to 150,000	\$105	\$131	\$26 increase
150,001 to 300,000	\$164	\$205	\$41 increase
300,001 to 500,000	\$232	\$290	\$58 increase
500,001 to 1,000,000	\$341	\$426	\$85 increase
1,000,001 to 2,500,000	\$408	\$510	\$102 increase
2,500,001 to 5,000,000	\$515	\$644	\$129 increase
5,000,001 to 10,000,000	\$619	\$774	\$155 increase
Over 10,000,000	\$743	\$929	\$186 increase
Replacement of any component of heating/cooling system such as furnace, boiler, unit heater, duct heater, condensate receiver, feedwater pump, etc.	\$56	\$70	\$14 increase
Schedule D			
Commercial cooling (with separate distribution system): Installation of a complete cooling system, including the distribution system and air handling units, with either a condenser, receiver, cooling tower or evaporative condenser coils			
Cooling in total tons			
0 to 25 tons	\$83	\$83	same
Over 25 tons	\$166	\$166	same
Replacement of any component of cooling system	\$83	\$83	same
Schedule E			

Fees Collected by County Agencies

Durham City-County Inspections Department Building Permit Fee Schedule FY 2009-10

Commercial ventilation and exhaust systems: Installation of ventilation and/or exhaust systems, including fans, blowers and duct systems for the removal of dust, gases, fumes, vapors, etc.			
Total motor horsepower			
0 to 5	\$72	\$72	same
6 to 15	\$111	\$111	same
16 to 25	\$178	\$178	same
26 to 50	\$219	\$219	same
Over 50	\$262	\$262	same
Schedule F			
Hood for commercial type cooking, per hood	\$56	\$70	\$14 increase
Minimum fee for any heating/cooling permit	\$52	\$52	same
Schedule G			
Reinspection fees			
4 or more code violations	\$100	\$100	same
Not ready for inspection	\$100	\$100	same
2 nd reinspection	\$100	\$100	same
3 rd reinspection	\$200	\$200	same
4 th reinspection	\$300	\$300	same
Address change on permit			
Detached single-family and duplex	\$10	\$10	same
Multiple units (cost per building)	\$25	\$25	same
Work begun without a permit	Double fee	Double fee	same
Voiding of permits (no maximum)	15% of permit cost	15% of permit cost	same
Change of contractor (no maximum)	15% of permit cost	15% of permit cost	same
Part 4-106 (Plumbing)			
Schedule A			
New residential construction; 1 and 2 family, including townhouse unit ownership; installation of new plumbing fixtures, building water and sewer service			
16 fixtures or less	\$125	\$125	same
17 fixtures of more	\$166	\$166	same
Schedule B			
New multi-family construction (3 and 4 family apartments); installation of new plumbing fixtures, building water and sewer			
Per fixture	\$6.24	\$6.24	same
Minimum, per building	\$127	\$127	same
Schedule C			
New non-residential; installation of new plumbing fixtures, building water and sewer			
Per fixture	\$6.24	\$7.90	\$1.66 increase

Fees Collected by County Agencies

Durham City-County Inspections Department Building Permit Fee Schedule FY 2009-10

Minimum (without water and sewer)	\$148	\$187	\$39 increase
Minimum (with water and sewer)	\$210	\$265	\$55 increase
Schedule D			
Additions, residential and non-residential; installation of new plumbing fixtures, building water and sewer			
1 to 2 fixtures	\$62	\$65	\$3 increase
3 to 7 fixtures	\$94	\$94	same
8 to 15 fixtures	\$119	\$119	same
Over 15 fixtures (per fixture)	\$7.90	\$7.90	same
Schedule E			
Fixture replacement; no change to rough-in			
1 to 4 fixtures	\$46	\$65	\$19 increase
5 fixtures and over			
Per fixture	\$6.86	\$6.86	same
Electric water heater (permit required)	\$46	\$65	\$19 increase
Schedule F			
Miscellaneous			
Gas piping	\$52	\$65	\$13 increase
Mobile home	\$46	\$65	\$19 increase
Modular unit	\$78	\$78	same
Not listed above but has water or sewer connection	\$47	\$65	\$18 increase
Reinspection fees			
4 or more code items	\$100	\$100	same
Not ready for inspection	\$100	\$100	same
1 st reinspection	\$100	\$100	same
2 nd reinspection	\$200	\$200	same
3 rd reinspection	\$300	\$300	same
Address change on permit			
Detached single-family and duplex	\$10	\$10	same
Multiple units (costs per building)	\$25	\$25	same
Work begun without a permit	Double fee	Double fee	same
Voiding of permits (no maximum)	15% of permit cost	15% of permit cost	same
Change of contractor (no maximum)	15% of permit cost	15% of permit cost	same
Part 4-107 (Surcharge for Paper Application)			
\$5 surcharge added to the total fee for each plumbing, electrical or mechanical application submitted manually (paper submittal) as opposed to electronic submittal (paperless submittal)	\$5	\$5	same

FY 2009-2010 Nonprofit Funding

Agency	FY 08-09 Adopted Budget	FY 09-10 Requested Budget	FY 09-10 Manager Recommended Budget
Achievement Academy provides educational and case management services to teens and young adults who have dropped out of high school and voluntarily seek to restart their education. Target population is youth 16-24 who have 2 or more risk factors. Grant request is for salary/benefits for GED Teacher and Case Manager.	\$20,000	\$45,000	\$18,680
Alliance of AIDS Services provides direct services to approximately 400 persons living with HIV/AIDS in Durham. Services include HIV/STD prevention education and outreach, benefits advocacy, referral for housing, and faith ministries programs. Grant request is for 50% salary of Director of Housing Services position and operating expenses for Durham office.	\$15,000	\$30,000	\$14,010
American Cancer Society is the nationwide, community-based, voluntary health organization dedicated to eliminating cancer as a major health problem by preventing cancer, saving lives, and diminishing suffering from cancer, through research, education, advocacy, and service. Grant request is for operating expenses for Smoke Free North Carolina and Relay for Life.	\$0	\$5,000	\$0
AnimalKind provides financial assistance to the Triangle's lowest-income residents for pet spay/neuter (with rabies vaccines included when no certificate is provided). Grant request is for fees for spay/neuter surgery and rabies vaccinations some operating expenses.	\$10,000	\$15,000	\$9,340
Big Brothers Big Sisters of the Triangle provides free community-based and school-based mentoring services to children. Community-based mentoring services match children with an adult volunteer mentor who serves as a stable role model. The school-based program features mentors who volunteer during and after school to assist children with school work or social skills. Grant request is for support for 20% of Durham County office staff salaries.	\$35,000	\$50,000	\$32,690
Child Advocacy Commission provides legal and advocacy assistance for families with children at risk. Their programs include school enrollment assistance for children placed with relatives, guardians, or non-relative caretakers; legal assistance for disadvantaged families; family mediation services; and supervised visitation and safe exchange services. Grant request is for partial salary support for three staff and operating expenses.	\$40,500	\$45,000	\$37,827
Child & Parent Support Services works to prevent child abuse and neglect in Durham County by providing parents health, safety, and developmental information; parent-child interaction therapy and parenting groups; and workshops and training on issues related to children and trauma. Services are offered to both English- and Spanish-speaking clients. Grant request is for support of 58% of salary/benefits for bilingual clinician.	\$12,664	\$30,000	\$11,828

FY 2009-2010 Nonprofit Funding

Agency	FY 08-09 Adopted Budget	FY 09-10 Requested Budget	FY 09-10 Manager Recommended Budget
Child Care Services Association provides child care referral and consultation services, subsidies to help low and moderate income working families, support services that help child care providers operate more efficiently, technical assistance to child care centers and public policy research/advocacy of early care/education. Funds will be used to support a bilingual Family Support Counselor.	\$33,565	\$40,000	\$31,350
Communities in Schools connects needed community resources with schools to help young people successfully learn, stay in school and prepare for life. Grant request is for part-time READS Coordinator, 400 books, and other operating expenses.	\$5,450	\$10,000	\$5,090
Coordinating Council for Senior Citizens promotes the highest level of well-being for older adults by keeping seniors independent in their own homes for as long as possible; keeping seniors engaged and active; and providing seniors with information to better manage their lives. Grant request is for salary support for program and administrative staff, congregate meals program, and overhead operating costs.	\$138,700	\$160,000	\$129,546
D3 Community Outreach promotes a healthier community by offering an environment for community education and socialization. D3's educational and recreational activities are available to all persons, young and old, residing in Durham County. D3 aims to bridge the gap between generations by offering safe and enjoyable events throughout the year. Funds will be used to support operational costs.	\$0	\$5,000	\$0
Durham Community Penalties Program provides independent and reliable sentencing reports for cases which prison is authorized but not required. Its mission is to provide a safe environment for citizens while maintaining opportunities for rehabilitation and restitution for offenders, and to reduce the cost of incarceration to Durham County and the state. Funds will be used to support employee health insurance costs.	\$5,000	\$10,000	\$4,670
Durham Companions seeks to break the cycle of juvenile delinquency. Durham Companions matches troubled youth with an adult volunteer for one year to help redirect their lives. While in the program, troubled youth receive tutoring, ongoing encouragement and support to stay in school, and preparation for and assistance in finding employment. Funds will be used to support operational costs.	\$5,000	\$5,000	\$4,670
Durham Congregations in Action/YO:Durham seeks to make a difference by bringing together congregations to build an inclusive community of justice and peace and reduce human suffering. Funds will be used to support personnel costs as well as provide an internship stipend for one student.	\$5,000	\$10,000	\$4,670

FY 2009-2010 Nonprofit Funding

Agency	FY 08-09 Adopted Budget	FY 09-10 Requested Budget	FY 09-10 Manager Recommended Budget
Durham Council for Children with Special Needs promotes cooperation and joint planning among the agencies that serve families of children from birth to age five with special needs. The agency provides intervention services and services to support parents. Funds will be used to support personnel and operational costs.	\$13,000	\$12,837	\$12,142
Durham County Teen Court offers prevention and intervention strategies that hold youth accountable for their offenses, provide resources to families, and recognize victims' rights. Teen Court educates youth about the legal system and the consequences of criminal behavior in order to deter youth from criminal behavior and to reduce recidivism. Funds will be used to support personnel and operational costs.	\$35,000	\$35,000	\$32,690
Durham Crisis Response Center works with the community to end domestic and sexual violence through advocacy, support, education, and prevention. Funds will be used to support the Emergency Shelter Program.	\$52,000	\$53,620	\$48,568
Durham Exchange Club Industries is a private, nonprofit community-based vocational rehabilitation program, serving adults with disabilities in Durham. Funds will be used to support personnel and operational costs.	\$0	\$61,100	\$0
Durham Literacy Center empowers Durham County residents who want to enrich their lives by improving their literacy skills through programs in adult literacy, English-as-a-second-language, and a teen career academy. Funds will be used to support personnel and operational costs.	\$30,000	\$40,000	\$28,020
Durham's Partnership for Children mobilizes and unifies the Durham community to create and support innovative and successful collaborative approaches to serving the needs of children 0 to 5 years of age and their families. Funds will be used to support personnel and operational costs.	\$15,000	\$150,602	\$14,010
El Centro Hispano is dedicated to strengthening the Latino community and improving the quality of life of Latinos in Durham and the surrounding area. The agency partners with other communities and organizations in education, leadership development, and community support. Funds will be used to support personnel and operational costs.	\$35,000	\$35,000	\$32,690
El Futuro provides bilingual services to help improve mental health for Latinos through three initiatives: culturally competent clinical services, enhancement of existing services, and promotion of community awareness. Funds will be used to support personnel costs.	\$0	\$30,000	\$0

FY 2009-2010 Nonprofit Funding

Agency	FY 08-09 Adopted Budget	FY 09-10 Requested Budget	FY 09-10 Manager Recommended Budget
Eno River Association is dedicated to the preservation of the Eno River Valley by sponsoring educational presentations and historic and scientific research concerning the Eno River Valley. Funds will be used to provide bus transportation to and from the County Stadium during the Festival for the Eno.	\$15,000	\$15,000	\$14,010
Exodus House offers transitional and permanent, supportive housing for homeless recovering addicts, alcoholics, and formerly incarcerated people returning to the community from treatment programs and prison. Funds will be used to support personnel and operational costs.	\$0	\$75,000	\$0
Food Bank of Central & Eastern North Carolina serves as a central distribution source for high-quality, nutritious food and non-food essentials to 102 nonprofit agencies serving an estimated 40,000 low-income families and individuals. Funds will be used to support personnel costs.	\$0	\$30,000	\$0
Genesis Home works to end homelessness for families with children and young people by providing housing and supportive services to foster independence. Funds will be used to support the cost of housing and supportive services for the Family Matters program.	\$24,500	\$24,953	\$22,883
InStepp aims to improve the quality of life of at-risk women and adolescent girls through the delivery of innovative gender-responsive training, educational, and prevention programs. Funds will be used to support operational costs.	\$0	\$15,000	\$0
Inter-Faith Food Shuttle works to alleviate hunger by developing systems to recover, prepare, and distribute wholesome, perishable food for the area's poor, hungry, and homeless. Funds will be used to support personnel and vehicle, maintenance, repair, and fuel costs.	\$10,000	\$52,000	\$9,340
John Avery Boys & Girls Club works to enable young people to reach their full potential as productive, responsible and caring citizens through youth development programs targeted to those from disadvantaged circumstances and at-risk neighborhoods. Funds will be used to support personnel and operational costs.	\$44,100	\$65,000	\$41,189
Milestones Culinary Institute trains participants in developing culinary talents and prepares them for a career in the culinary arts. Funds will be used to support program expenses.	\$5,000	\$23,100	\$4,670
North Carolinians Against Gun Violence works to make citizens safe from gun violence through education about preventing gun violence, enforcement of current gun laws, and enactment of needed new laws. Funds will be used to support personnel and operational costs.	\$0	\$20,000	\$0

FY 2009-2010 Nonprofit Funding

Agency	FY 08-09 Adopted Budget	FY 09-10 Requested Budget	FY 09-10 Manager Recommended Budget
Operation Breakthrough assists low-wealth families in Durham with becoming more economically self-sufficient by providing the family empowerment action to self-sufficiency program; early childhood educational services; and education regarding energy conservation in order to reduce energy consumption and expenses. Grant request is for salary/benefits for a new position, program support for Head Start, Weatherization, and FEATS programs, and board and staff training.	\$100,000	\$97,000	\$93,400
Piedmont Wildlife supports native North American wildlife through rehabilitation, education, and scientific study with emphasis on the conservation of wildlife and its habitat in North Carolina. Funds will be used to support personnel and operational costs.	\$0	\$10,000	\$0
Planned Parenthood works to reduce the incidence of unwanted pregnancy, HIV/AIDS, and other sexually transmitted infections, especially among young people, those with limited financial resources, and the uninsured. Funds will be used to support personnel and operational costs.	\$20,000	\$20,000	\$18,680
Project Graduation provides an all-night, safe, and sober celebration for the graduates of Durham Public Schools and their guests. Funds will be used to support operational costs.	\$4,500	\$4,500	\$4,203
Salvation Army provides young people with a safe place to learn and grow; relationships with caring, adult professionals; and life-enhancing programs and character development experiences. Funds will be used to support the Program Aide position.	\$15,000	\$15,000	\$14,010
Senior PharmAssist promotes healthier living for Durham seniors by helping them obtain and better manage needed medications and by providing health education, community referral, and advocacy. Funds will be used to support overall personnel and operational costs.	\$94,264	\$94,264	\$88,043
Shodor Education Foundation is dedicated to improving mathematics and science education by promoting the effective use of interactive computer modeling and simulation technologies. Funds will be used to support personnel and operational costs.	\$0	\$25,000	\$0
The Scrap Exchange promotes creativity, environmental awareness, economic development and community building through reuse of unwanted materials. Funds will be used to support personnel and operational costs.	\$0	\$18,650	\$0

FY 2009-2010 Nonprofit Funding

Agency	FY 08-09 Adopted Budget	FY 09-10 Requested Budget	FY 09-10 Manager Recommended Budget
Threshold works to improve the quality of life for adults with serious mental illness in Durham. Threshold provides a full scope of services, including pre-vocational training; supported work opportunities; life skills development; housing support; and educational, social, and recreational activities. Funds will be used to support personnel costs.	\$0	\$10,000	\$0
Triangle Champions Track Club is a track and field organization with faith-based values, comprised of a diverse group of athletes, coaches, parents, and volunteers. Its mission is to build a strong and positive self-image in athletes, teaching them to respect themselves and others, while preparing them to become champions in life and in competition. Funds will be used to support personnel and operational costs.	\$10,000	\$20,000	\$9,340
Triangle Radio Reading Service provides access to local news and information from the print media to the elderly, blind, and print impaired living in the greater Triangle area. Funds will be used to support personnel and operational costs.	\$4,625	\$4,750	\$4,320
Triangle Residential Options for Substance Abusers (TROSA) provides comprehensive treatment, work-based vocational training, education, and continuing care to substance abusers, enabling them to be productive, recovering individuals. Funds will be used to support personnel and operational costs.	\$26,061	\$70,000	\$24,341
Victorious Community Development Corp. develops, evaluates, and disseminates programs that stimulate economic growth and promote economic stability by focusing on six areas: youth and education; computers and technology; housing; family preservation; business development; and recovery and rehabilitation. Funds will be used to support personnel costs.	\$15,000	\$10,000	\$10,000
Vision Services Group provides group mentoring and group counseling services to at-risk youth. Vision Services Group's programs are designed to address and prevent negative behaviors often demonstrated by targeted youth who are at-risk of gang involvement, premature pregnancy, drop out/truancy, and substance abuse. Funds will be used to support personnel and operational costs.	\$0	\$50,000	\$0
Women In Action for the Prevention of Violence and Its Causes works to improve human relations and the quality of life by providing and encouraging programs that help break the cycles of violence and poverty; promote cultural diversity and competency; and improve self-reliance. Funds will be used to support personnel and operational costs.	\$29,075	\$34,037	\$27,156
Organizations funded in FY09 without an FY10 request	\$24,166		
	\$947,170	\$1,681,413	\$858,076

Durham County Fiscal Policies

The County's long-term financial goal is to maintain its Triple A bond rating. Some factors required for a Triple A bond rating (e.g., a stabilized rate of population growth and diversification of the County's tax base) can be influenced, but not controlled by county government. However, the county government should insure that factors under its control--the quality of its financial and overall management--meet the standards required of highly rated communities. Characteristics of the County's financial operation should not stand in the way of the County's maintaining its Triple A bond rating. Durham County operates on a sound financial basis, as indicated by its triple A bond rating with Moody's Investors Service, Inc., Standard and Poor's Corporation and the North Carolina Municipal Council. The bond rating serves as a shorthand statement of a locality's economic, financial and managerial condition.

Municipal bond ratings represent the business community's assessment of the investment quality of a local government. The most obvious advantage of a Triple A bond rating is the ability of Durham County to successfully market its bonds when required and by borrowing money at lower, more favorable interest rates than communities with lesser ratings. Since bond ratings are based on demonstrated managerial competence and financial health, high bond ratings also relate to economic development activities and provide citizens with an indication of the quality of their local government. The following financial policies are consistent with the standards associated with the highest bond ratings available. For the complete list of financial policies, contact the Finance Department at (919) 560-0035.

Policy I: Fund Balance

- 1.01 Durham County's Undesignated General Fund Balance will be maintained to provide the County with sufficient working capital and a comfortable margin of safety to address emergencies and unexpected declines in revenue without borrowing.
 - 1.02 The Undesignated General Fund Balance should not be used to support recurring operating expenditures outside of the current budget year. Use of the Undesignated General Fund Balance shall be done only to cover a shortfall in revenues. When a revenue shortfall requiring the use of the Undesignated General Fund Balance occurs, the County will increase its General Fund revenues through appropriation of undesignated fund balance or decrease its expenditures. The latter method will be used when preventing the use of Undesignated General Fund Balance two consecutive fiscal years in a row to subsidize General Fund operations.
- The Undesignated General Fund Balance will be provided as follows:
- 1.03 An Undesignated General Fund Balance will be maintained at a level sufficient to provide for temporary financing of unforeseen needs of an emergency nature and to permit orderly adjustment to changes resulting from a termination of or a decline in revenue sources.
 - 1.04 The Undesignated General Fund Balance goal will be eight percent (8.00%) of total actual prior fiscal year expenditures. These funds can only be appropriated by a resolution of the BOCC.
 - 1.05 In the event the Undesignated General Fund Balance is used to provide for temporary funding of unforeseen emergency needs, the County shall restore the Undesignated General Fund Balance to the prior years balance within two (2) fiscal years following the fiscal year in which the event occurred. To the extent additional funds are necessary to restore the Undesignated General Fund balance to that level, such funds will be provided in at least two approximately equal contributions to be provided during each fiscal year but no later than June 30. This process would begin the first fiscal year following the fiscal year in which the event occurred.
 - 1.06 Funds in excess of the annual requirements of Policy No. 1.05 above may be considered to supplement "pay as you go" capital outlay expenditures or as additions to fund balance to be utilized at a future date.
 - 1.07 A Total Fund Balance ratio of 15% (LGC requires 8%) shall be the goal.
 - 1.08 Once the 15% level has been achieved the amount over 15% may be used to fund pay-as-you-go capital projects or other non-reoccurring expenditures

Policy II: Fiscal Planning

- 2.01 The County Manager shall submit to the BOCC a proposed annual budget with his recommendations and shall execute the budget as finally adopted.
- 2.02 The County Manager will budget revenues and expenditures on the basis of a fiscal year which begins July 1 and ends on the following June 30 and in conformity with the Local Budget and Fiscal Control Act.
- 2.03 The County Manager will prepare a budget, which is consistent within the guidelines established by the Government Finance Officers Association (GFOA) in its Distinguished Budget Award Program.
- 2.04 The County Manager shall provide annually a Budget Preparation Schedule outlining the preparation timelines for the proposed budget.

- 2.05 Budget packages for the preparation of the budget including forms and instructions shall be distributed to County departments to complete. Department heads and elected officials shall prepare and return their budget proposals to the Budget Officer as required in the Budget Preparation Schedule.
- 2.06 The proposed budget will contain the following:
- a) Revenue estimates by major category.
 - b) Expenditure estimates by department and functional levels.
 - c) Debt service summarized by issues detailing principal and interest amounts by fund.
- 2.07 The proposed budget will also contain information regarding:
- a) Proposed personnel staffing levels.
 - b) A detailed schedule of additional capital needs.
 - c) A summary schedule of capital projects.
 - d) Any additional information, data, or analysis requested of management by the BOCC.
- 2.08 The proposed budget will be balanced (e.g., estimated revenues plus appropriated fund balance equaling estimated expenditures).
- 2.09 The BOCC will adopt the budget for the subsequent fiscal year no later than June 30th.
- 2.10 Three quarterly reports on the status of the General Fund budget (budget to actual) and trends will be prepared by the Budget Officer and presented to the BOCC within forty-five (45) days of the end of the first, second and third quarters. The report will provide the BOCC with projections through the end of the current fiscal year.
- 2.11 Budgeting procedures will conform to the Local Government Budget and Fiscal Control Act.
- 2.12 Alternatives for improving the efficiency and effectiveness of the County's functions and programs and the productivity of its employees will be considered during the budget process.
- 2.13 Duplication of services and inefficiencies in the delivery of these services should be eliminated wherever they are identified. The County will continue to examine alternative service delivery options for all County functions.
- 2.14 Performance measurement and productivity indicators will be integrated into the budget process where appropriate.
- 2.15 The County will fund current expenditures with current revenues and other recurring funding revenue sources.
- 2.16 The County will not balance the current budget at the expense of meeting future years' expenditures, such as accruing future years revenues or rolling over short-term debt to avoid planned retirement.
- 2.17 If a deficit is projected during any fiscal year, the County will take steps to reduce expenditures, increase revenues or consider using the Undesignated General Fund Balance to the extent necessary to ensure continued compliance with the Local Budget and Fiscal Control Act.
- 2.18 The County will annually appropriate a contingency amount within the budget to provide for increases in costs of providing services and unanticipated needs that may arise throughout the fiscal year.
- 2.19 The contingency amount will be established at a minimum of .075% and not more than one-quarter percent (.25%) of the estimated General Fund revenues (net of pass through dollars) for the fiscal year in which the contingency amount is dedicated. The contingency amount budgeted can only be allocated to other functions (activities) within the budget by the BOCC.
- 2.21 Department heads and elected officials are required to monitor revenues and expenditures in relation to their department's (agency's) budgeted amount. This is to ensure that the actual revenue sources are as projected for funding resources and to prevent exceeding their total departmental expenditure budget.
- 2.22 The County will maintain the assets identified in the Capital Plant and Equipment Replacement Schedule at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs by:
- a) Developing and maintaining a five-year plan for (1) fleet and (2) capital equipment with a value greater than \$5,000 and will consider the approval of capital equipment in concert with this adopted plan.
 - b) Providing for adequate maintenance in the annual operating budget of such capital plant and equipment through the use of an adopted Capital Improvement Plan and Capital Plant and Equipment Replacement Schedule.
 - c) Providing for adequate maintenance of capital plant and equipment replacement under \$5,000 in the annual operating budget through the use of a Capital Plant and Equipment Replacement Schedule.

Approved: November 12, 2007

- 2.23 The County will not establish a trend of using the Undesignated General Fund Balance to finance current operations.
- 2.24 The County shall establish Memorandums of Understanding with its component unit(s) regarding the amount of annual General Fund support received each fiscal year.

Policy III: Revenues and Collections

- 3.01 The County's goal is a revenue system balanced between ad-valorem taxes, other local taxes, licenses and permits, intergovernmental, investment and rental, charges for services and other revenue sources.
- 3.02 Major revenue sources should provide for the following principles:
 - a) Vertical Equity: Revenue sources should provide appropriate treatment of taxpayers at different levels of economic well being.
 - b) Horizontal Equity: Revenue sources should treat taxpayers with the same income or wealth equally.
 - c) Neutrality: Revenue sources should not unduly influence economic decisions by consumers or businesses.
 - d) Administrative and Compliance Costs: Revenue administration and enforcement should not absorb an undue percentage of total revenues.
- 3.03 The County will monitor all taxes to insure they are equitably administered and collections are timely and accurate.
- 3.04 Fees and charges should be based on benefits and/or privileges received from the County or based on costs of a particular service.
- 3.05 Periodically, the County will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other attendant costs. It is recognized that occasionally competing policy objectives may result in user fee levels that recover only a portion of service costs.
- 3.06 The County will reevaluate all property at least every eight years, with a goal of every four years, to be effective as of January 1 the tax year. Real property revaluations shall be based on market value and follow standards established by the International Association of Assessing Officers.
- 3.07 Personal property assessments are set on an annual basis, as of January 1, based on the market value of the property. Nationally recognized valuation guides, North Carolina Department of Revenue Trending Schedules, and market based appraisals are used to establish market value.
- 3.08 The county will provide, as appropriate, funding or tax exemptions to churches and governmental entities pursuant to the state and local guidelines. Other charitable or beneficial activities may be subsidized through direct grants irrespective of whether or how much property they own. Such grants should be part of the annual appropriation process and based on such consideration as benefits to the County as well as fiscal capacity of the County.
- 3.09 The County's goal is to achieve an annual assessment to sales ratio of 100% under current real estate market conditions when the January 1st assessment is compared to sales in the succeeding calendar year.
- 3.10 The County will maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source by doing the following:
 - a) Establishing new charges and fees as needed and as permitted by law at reasonable levels.
 - b) Pursuing legislative change, when necessary, to permit changes or establishment of user charges and fees.
 - c) Aggressively collecting ad-valorem tax revenues, late penalties and related interest as authorized.
- 3.11 The County should pursue intergovernmental revenue sources (grants) for those programs and activities that address a recognized need and are consistent with the County's long-range objectives. Any decision to pursue intergovernmental revenue sources (grants) should include the consideration of the following:
 - a) Present and future funding requirements.
 - b) Cost of administering the funds.
 - c) Costs associated with special conditions or regulations attached to the grant award.
- 3.12 The County will attempt to recover all allowable costs, both direct and indirect associated with the administration and implementation of programs funded through intergovernmental revenue sources (grants). In the case of State and Federally mandated programs, the County will attempt to obtain full funding for the services from the governmental entity requiring the service be provided.

Policy IV: Capital Improvement Plan and Fixed Assets

Approved: November 12, 2007

- 4.01 The County's policy on the financing of capital projects states that the County will dedicate the following revenues to the payment of debt and pay-as-you-go (County Contribution) capital projects: Article 40 and 42 one-half cent sales taxes; the county's share of the Occupancy tax; countywide property taxes; and enterprise revenues. The County reserves up to twenty percent (20%) of these annually dedicated revenues for pay-as-you-go projects. In addition the pay-as-you-go policy restricts dedicated property tax revenue up to 20% of a maximum of five cents (\$.05) or \$.01 in countywide property taxes.
- 4.02 The County Manager will submit a ten-year Capital Improvement Plan for review by the BOCC pursuant to established timeline. This Plan will be updated every two years and presented to the BOCC. The Capital Improvement Plan should include capital improvements for all agencies for which the County sets tax rates and assesses levies and/or establishes user fees/charges and/or approves budgets or programs. The Capital Improvement Plan shall include the following elements:
- a) An implementation plan for each of the capital projects.
 - b) An estimate of the cost and of the anticipated sources of revenue for financing the capital improvements and an estimate of the impact of each capital improvement on County revenues and the capital and operating budget.
- 4.03 The County will maintain a schedule of fixed assets that includes completed County projects and construction in process funded through the Capital Improvement Plan in its fixed asset accounting system.
- 4.04 The County will match programs and activities identified in the Capital Improvement Plan with associated revenue sources.
- 4.05 In an effort to efficiently allocate resources, the County shall establish Memorandums of Understanding with the School Board regarding the development and coordination of the County's Capital Improvement Plan. The Memorandum of Understanding will address the following areas:
- a) plan for required capital improvements,
 - b) debt issuance schedules.
- 4.06 Consistent with the intent of the Capital Improvement Plan stated in Policy No. 4.02 above, the Capital Improvement Plan should:
- a) Present a plan for required capital improvements.
 - b) Systematically improve and maintain the capital structure of the County.
 - c) Meet the debt ratio targets as defined in Policy Nos. 5.05 and 5.06.
 - d) Provide a schedule of proposed debt issuance.

Policy V: Debt Management

- 5.01 The County will not use long-term debt to fund current operations and will continue to emphasize "pay as you go" capital financing.
- 5.02 The County will not use tax revenue anticipation notes (TRANS) to fund current operations.
- 5.03 The County does not intend to issue bond anticipation notes (BANs) for a period longer than two years. If the BAN is issued for a capital project, the BAN will be converted to a long-term bond or redeemed at its maturity.
- 5.04 The issuance of variable rate debt by the County will be subject to the most careful review and will be issued only in a prudent and fiscally responsible manner.
- 5.05 Whenever the County finds it necessary to issue General Obligation Bonds (GOs), the following policy will be adhered to:
- a) GO Bonds are bonds that are supported by the promise of the borrowing government to levy whatever amount of tax is necessary to pay principal and interest and can be enforced by legal action of any bondholder.
 - b) Total bonded debt will not exceed 3% of the net assessed valuation of taxable property in the County (LGC sets limit of 8%).
 - c) Designated funds, when required, will be provided to adequately meet debt service requirements in subsequent years.
 - d) Interest earnings on the designated fund balances will only be used to pay debt service on the bonds.
 - e) The term of any bond issue will not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.
 - f) Total debt service shall not exceed 15% of total current expenditures net of pass-through including current debt service.

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- 5.06 Whenever the County finds it necessary to issue revenue bonds, the following guidelines will be adhered to:
- a) Revenue bonds are defined as bonds on which the debt service is payable solely from the revenue generated from the operation of the project being financed or a category of facilities, or from other non-tax sources of the County.
 - b) Revenue bonds / Special Obligation Bonds (SOBs) of the County and any of its agencies will be analyzed carefully by the Finance Department for fiscal soundness. The issuance of County revenue bonds /special obligation bonds will be subject to the most careful and critical review and must be secured by covenants sufficient to protect the bondholders and the name of the County.
 - c) Revenue bonds /SOBs should be structured to allow an approximately equal annual debt service amount over the life of the issue.
 - d) Designated funds, when required, will be provided to adequately meet debt service requirements in subsequent years.
 - e) Interest earnings on the designated fund balances will only be used to pay debt service on the bonds.
 - f) The term of any debt issued will not exceed the useful life of the capital project/facility of equipment for which the borrowing is intended.
- 5.07 The County shall comply with all U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness.
- 5.08 The County shall comply with all legal requirements regarding the issuance of bonds and certificates of the County and its debt issuing authorities.
- 5.09 The County shall establish Memorandums of Understanding with the School Board and any other agency prior to the issuance of debt establishing guidelines regarding the issuance of debt which would be included in Policy No. 5.05(e) above.
- 5.10 Whenever the County finds it necessary to issue Certificates of Participation (COPS) or Installment Purchase Contracts, the following guidelines will be adhered to:
- a) When COPS are issued the County should attempt to deal with only one Financial Institution
 - b) The terms of the debt issued should not exceed the life of the asset.
 - c) The terms should not exceed 25years.
 - d) An escrow account may be used.

BUDGET AND AMENDMENT PROCESS

OVERVIEW

The budget process is designed to ensure that taxpayer dollars are efficiently and effectively utilized to fairly deliver essential government services. The Budget and Management Services Department serves as a coordinating resource to the Board of County Commissioners (BOCC), County Manager, departments, nonprofit agencies and citizens, each playing a pivotal role in the budget creation and review process. Through the budget, Durham County fulfills its mission to enhance the quality of life for its citizens by providing education, safety and security, health and human services, economic development, cultural and recreational resources in the County.

GOVERNING STATUTES

The North Carolina Local Government Budget and Fiscal Control Act provides the legal framework in which all cities and counties in the state conduct their budgetary processes. The legislation is found in Chapter 159 of the General Statutes and establishes several important dates and provisions including:

- *By April 30* – Departments must submit requests to the budget officer (NCGS § 159-10)
- *By June 1* – Recommended budget must be submitted to the BOCC (NCGS § 159-11(b))
- *Before adoption* – A public hearing must be held (NCGS § 159-12(b))
- *By July 1* – From 10 days after submitted to the BOCC, but by July 1, a balanced budget must be adopted (NCGS § 159-13(a))

BUDGET PROCESS

All Durham County departments are required to submit requests for appropriation to the County Manager on or before March 15 of each year. This is done through a customized version of SAP software that compiles requested revenues, expenditures and new positions from each department. The Budget and Management Services Department is responsible for advising and supporting County departments throughout the entire budget process, performing budget software maintenance and training, publishing recommended and approved budget documents, analyzing and assisting in the County Manager's recommendation of requests, and updating and distributing a budget manual, among other important duties.

The Budget and Management Services Department, under the direction of the County Manager, uses the departmental requests as the starting point for developing a recommended budget. Departments are asked to provide a continuation budget and identify expansion items through a priority ranking system. This information is ultimately reviewed and adjusted in order to create a balanced recommended budget that the County Manager presents to the BOCC for review prior to May 31 of each year. The BOCC is required to hold public hearings on the recommended budget and to adopt a final budget no later than June 30, the close of Durham County's fiscal year. The BOCC typically holds multiple budget work sessions to address issues in the recommended budget. As required by North Carolina law, the BOCC adopts a budget ordinance setting a tax rate and spending authority for the fiscal year.

AMENDMENT PROCESS

The adopted budget is prepared by fund, function (e.g., Public Safety) and department/agency (e.g., Sheriff); however, the appropriations are formally budgeted and approved on a functional basis. The County Manager is authorized to transfer budget amounts within a function up to 15% cumulatively without reporting to the BOCC. The County Manager is authorized to transfer budget amounts between functions of the same fund up to \$20,000 with an official report of such transfer being made at the next regular meeting of the BOCC. Departments routinely submit budget amendments as agenda items to the BOCC after review by the Budget and Management Services Department. The amendments are typically placed on the consent agenda, but can be pulled for discussion. Upon approval by the BOCC, the Budget and Management Services Department updates the financial system to reflect the amendment.

FY2009-10 BUDGET CALENDAR

January		
Wednesday	January 21, 2009	Newspaper advertisements of Nonprofit Agency Application process
Wednesday	January 21	Distribution of Nonprofit Agency Pre-Qualification Form
February		
Tuesday	February 3	SAP Budget System training (new budget preparation module in SAP Budget System)
Thursday	February 5	Board of County Commissioners annual retreat
Friday	February 6	Distribution of budget materials to departments through intranet
Monday	February 9	SAP Budget System opens for entry of departmental budget requests
Monday	February 9	Nonprofit Pre-Qualification Forms due by 5 p.m.
Wednesday	February 18	Online nonprofit application portal open to qualified nonprofits
Monday	February 23	Advance public comments at Board of County Commissioners meeting
Friday	February 27	Departments submit Information Technology Request Form (new requests only, not replacements) to Bonnie Simons in Information Technology
March		
Friday	March 13	DEPARTMENTAL BUDGET REQUESTS DUE TO BUDGET AND MANAGEMENT SERVICES by 5 p.m. – Entered into SAP Budget System (transmittal letter, performance measures and other supporting documents should be e-mailed to Budget Analyst)
Wednesday	March 18	Online nonprofit applications must be submitted by 5 p.m.
Monday	March 23	Distribution of FY 2009-10 nonprofit applications to departmental staff for review
Tuesday-Friday	March 17- April 3	Departmental budget presentations with County Manager, Deputy Manager and Budget and Management Services
Friday	March 27	Volunteer Fire Districts submit requests to Fire Marshal and Budget and Management Services
April		
Thursday	April 9	Departmental staff nonprofit reviews due to Budget and Management Services by 3 p.m.
May		
Monday	May 4	Nonprofit agency funding public hearing at Board of County Commissioners work session – 1 p.m.
Tuesday	May 26	County Manager delivers Recommended Budget to Board of County Commissioners – 5 p.m. Special BOCC meeting
Wednesday-Friday	May 27-June 12	Potential Board of County Commissioners budget work sessions (specific dates to be scheduled)
Friday	May 29	Notice of Public Hearing published for June 8 public hearing
June		
Monday	June 8	Board of County Commissioners holds public hearing on Recommended Budget
Monday	June 22	Board of County Commissioners adoption of FY 2009-10 Annual Budget Ordinance
July		
Wednesday	July 1	FY2009-10 budget available in SAP Budget System

GLOSSARY TERMS

Account: The detailed record of a particular asset, liability, owners' equity, revenue or expense.

Accrual basis: Where revenue and expenses are recorded in the period in which they are earned or incurred regardless of whether cash is received or disbursed in that period.

Ad valorem tax: Commonly referred to as property tax; levied on both real and personal property according to the property's valuation and the tax rate.

Annualize: Taking changes that occurred mid-year and calculating their cost for a full year, for the purpose of preparing an annual budget.

Appropriated fund balance: The estimated fund balance appropriated into the annual budget.

Appropriation: A legal authorization to incur obligations and make expenditures for specific purposes.

Approved budget: The final budget the Board of County Commissioners adopts by July 1.

Assessed valuation: Set upon property by the Assessor as a basis for levying property taxes.

Asset: Anything owned by an individual or a business, which has commercial or exchange value.

Balanced budget: Where revenues and expenditures are budgeted at equal amounts.

Base budget: Cost if continuing the existing levels of service.

Basis of accounting: Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

Basis of budgeting: The annual budget is prepared on the modified accrual basis of accounting as required by North Carolina law.

Board of County Commissioners (BOCC): The governing body of Durham County, consisting of five commissioners elected at-large and serving for four year terms.

Bond: A written promise to repay debt on a specific date in the future, along with payment of a specified amount of interest at predetermined intervals while the debt is outstanding.

Bond agency fees: Fees charged by bond agencies for services related to debt issuance.

Bond covenant: Provision in a bond or debt contract which require the debt issuer to meet certain standards or do certain things.

Bond rating: Grade indicating a unit's investment qualities; Ratings range from AAA (highest) to D (lowest).

Budget: Plan of financial activity for a specific period of time indicating all planned revenues and expenses for the budget period.

Budget amendment: A means for the County Commissioners to recognize new revenues or expenditures and amend the operating budget.

Cafeteria plan: An employee benefit in which options are presented for health care insurance and related services.

Capital expenditure (or outlay): Fixed asset which has a value of \$5,000 or more and has a useful economic lifetime of more than one year.

Capital Improvement Program (CIP): Long-range plan which outlines major capital needs and the means of financing proposed acquisitions.

Certificates of participation: Shares in a debt obligation created by a capital lease that are sold to or placed with investors. The certificates are secured by the property financed with the debt.

Code: System of numbering accounts and transactions in order to produce desired information. *See Commitment Item.*

Commitment Item: Accounting code used to classify and expenditure or a revenue. Examples include; 5100011000 – Salary, 5200110200 – Telephone,

Constant dollars: Actual dollar amounts adjusted for inflation.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Debt: Money or other property lent or borrowed and that must be repaid or returned. Debt may be outstanding for a short term (one year or less) or for a long term (one year or more).

Debt service: Cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Department: The organizational units of County government which provide specific services.

Designated fund balance: Designations of fund balance represent tentative management plans that are subject to change.

Elected Officials: Positions decided upon by voters and include the Board of County Commissioners, Sheriff, and Register of Deeds.

Employee benefits: Benefits beyond salary compensation including healthcare, retirement, disability, life insurance, etc.

Encumbrances: A reservation of budget authority for a particular purpose. An encumbrance typically occurs when a purchase order or contract is approved.

Enterprise fund: A separate fund that accounts for a government-owned enterprise such as solid waste or water-sewer systems.

Expenditure: Payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Federal and State Revenues: Funds received from federal, state, and other local government sources.

Fire district: Special district taxes are levied for fire protection in seven districts: Bethesda, Lebanon, Parkwood, Redwood, New Hope, Eno, and Bahama.

Fiscal year: A declared accounting year, not necessarily a calendar year. The fiscal year for Durham County is July 1 – June 30.

Fixed asset: Assets of long-term character that are intended to continue to be held or used; such as land, buildings, furniture, and other equipment.

Full-time equivalent (FTE): A position count that calculates workforce by number of hours worked relative to a standard working schedule. For instance, a part-time worker may be considered .5 FTE.

Function: Grouping of agencies that provide similar services. For example the “Public Safety” function includes the Sheriff, EMS, Criminal Justice Resource Center, Fire Marshal, and Emergency Communication among others.

Fund: Fiscal entity with revenues and expenses that are segregated for the purpose of carrying out a specific purpose or activity.

Fund balance: Funds accumulated through the under expenditure of appropriations and/or the act of exceeding anticipated revenue.

GAAP: Generally Accepted Accounting Principles.

GASB: Government Accounting Standards Board. More information at <http://www.gasb.org/>

General Fund: The main operating fund accounting for governmental functions supported by general taxes and revenues, and financial resources that legal requirements do not require to be accounted for in another fund.

General obligation bonds: Bond that is backed by the full faith, credit, and taxing power of the government.

Goal: A broad statement of desired conditions to be maintained or achieved through the efforts of an organization; standard against which progress is measured.

Grant: Gift of money from one organization to another.

Intergovernmental revenues: Funds received from federal, state, and other local government sources.

Internal service fund: A fund that may be used to account for any activity that provides goods or services to other departments or funds within the same government.

Lease: A contract where a party being the owner (lessor) of an asset (leased asset) provides the asset for use by the lessee at a consideration (rentals), either fixed or dependent on any variables, for a certain period (lease period), either fixed or flexible, with an understanding that at the end of such period, the asset, subject to the embedded options of the lease, will be either returned to the lessor or disposed off as per the lessor's instructions.

Liability: A loan, expense, or any other form of claim on the assets of an entity that must be paid or otherwise honored by that entity

Mission: The mission of Durham County Government is to enhance the quality of life for its citizens by providing education; safety and security, health and human services; economic development; and cultural and recreational resources.

Modified accrual basis: Under this accounting basis, revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

Net assets: The difference between total assets and current liabilities including non-capitalized long-term liabilities.

Object of expenditure: An expenditure classification related to the type of goods or services purchased such as office supplies.

Objective: A specific statement of desired results which represents a single step in the achievement of a goal. Objectives are measurable and can be accomplished within a specific interval of time.

Other Financing Sources: A revenue category containing appropriated fund balance and transfers from other funds.

Operating expense: Cost for personnel, materials, and equipment required for a department to function.

Ordinance: A legal document adopted by the governing body setting policy and procedures.

Pass-through funds: Funds from other jurisdictions, such as the federal government, which are used often for specific purpose or activity administered by the county.

Performance budget: A budget in which expenditures are based primarily upon measurable performance of activities and work programs.

Performance indicator: Specific quantitative and qualitative measures of work performed.

Personal property: Classified within two divisions; "Tangible" property includes items that are visible and movable, "Intangible" property includes stocks, bonds, bank deposits, etc.

Personal services: Expenditures for salaries, wages, and fringe benefits.

Agency: Group of related activities performed by one or more organizational units (fund centers) for the purpose of accomplishing a function for which the government is responsible.

Property taxes: Levied on real and personal property and set at a rate of cents on each dollar of value of the property.

Real property: Land, buildings, and items permanently affixed to land or buildings.

Reappraisal (or revaluation): The process of revaluing a jurisdiction's real property in order to adjust the tax value to the market value.

Reclassification: A change in the classification and corresponding job title of an existing position which results from a major change in assigned responsibilities.

Recommended budget: The County Manager presents a recommended budget to the BOCC based on requests for funding from departments. It must be provided to the BOCC by June 1.

Reserved fund balance: Amounts that are not appropriable or are legally segregated for a specific purpose.

Revenue: Any type of funds that can be used to pay for expenses. Types of revenue include property taxes, sales taxes, state funds, federal funds, grant funds, fees, interest earnings, loans, etc.

Revenue bonds: Bond secured by and repaid from specific and limited revenues. The pledged revenues are most often net revenues or earnings from a self-supporting utility or enterprise.

Service level: The amount of service provided during a fiscal year as indicated by one or more performance indicators.

Special assessments: Charges to property owners which finance public improvements or services deemed to benefit specific properties.

Special revenue fund: A fund used to account for the proceeds of special revenue sources (other than for capital projects) that are legally restricted to expenditures for specific purpose.

Statute: North Carolina state laws.

Tax levy: Revenue produced by applying a given tax rate to a property's assessed, or tax, value.

Transfers In/Out: Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Trend: A trend is a continuing direction of movement of a chronological series of data charted on a graph.

Trust fund: Used to account for assets the County holds on behalf of others.

Undesignated fund balance: The amount of fund balance which is available for future appropriations.

User charges: Payment of a fee for direct receipt of a public service by the party who benefits from the service.

GLOSSARY CODES

Personal Services

- 5100011000 SALARIES AND WAGES-REGULAR: Salaries and wages paid to full-time employees.
- 5100012000 SALARIES AND WAGES-PART TIME: Salaries and wages paid to part-time employees.
- 5100051000 BOARD MEMBER FEES: Regular compensation paid to boards and commissions.
- 5100050200 CONSULTING FEES: Fees paid directly to individuals and firms providing contracted personal services to the county. These services replace or augment those provided by program personnel.

Employee Benefits

- 5100060000 FLEXIBLE BENEFITS: A program which allows employees to choose health benefits to best meet their individual needs.
- 5100061000 FICA EXPENSES: Social security expenses incurred by the county for all employees.
- 5100061300 RETIREMENT: The county's cost for retirement benefits under the Local Government Employees Retirement System.
- 5100063300 SUPPLEMENTAL RETIREMENT: The county's contribution to deferred compensation accounts for employees eligible for the Local Government Employees Retirement System.

Operating Expenses

- 5200110200 TELEPHONE: The cost of local and long distance telephone service and installation charges.
- 5200110300 POSTAGE: Expenditures for mailing and shipping.
- 5200110400 PRINTING: Expenditures for printing and duplicating.
- 5200114300 OFFICE SUPPLIES AND MATERIALS: Expenditures for all consumable office supplies, small fixtures or furniture valued under \$1,000.
- 5200114400 NON-CAPITAL OFFICE FURNITURE AND EQUIPMENT. The purchase of tangible individual office furniture and equipment items costing less than \$1000.
- 5200120100 BUILDING RENT: Payments for space rented by the county.
- 5200120200 EQUIPMENT RENTAL: Charges for lease and rental of equipment.
- 5200120300 UTILITIES: Charges for electricity, water, fuel oil, and natural gas.
- 5200120500 VEHICLE LEASE: Lease payments for vehicles leased or lease-purchased by the county.
- 5200120600 EQUIPMENT LEASE: Lease payments for equipment leased or lease-purchased by the county.
- 5200130100 TRAINING RELATED TRAVEL: The cost incurred for travel, fees, subsistence, and registrations in connection with employee development.
- 5200130300 DUES AND SUBSCRIPTIONS: The cost of memberships, dues, and subscriptions to periodicals and journals.
- 5200140300 M & R EQUIPMENT: The cost incurred in maintaining and repairing county-owned equipment including service contracts.
- 5200140400 M & R VEHICLES: The cost incurred in maintaining and repairing county-owned vehicles.
- 5200150100 OPERATIONAL TRAVEL: The cost of travel associated with department and program operations.
- 5200150200 VEHICLE SUPPLIES: The cost of operating and maintaining county-owned vehicles.
- 5200151000 SOFTWARE: Expenditures for computer software valued under \$1,000.

- 5200159500 OTHER SUPPLIES AND MATERIALS, also called MISCELLANEOUS SUPPLIES: The cost of operating supplies and materials not otherwise classified.
- 5200160100 MISCELLANEOUS CONTRACTED SERVICES: Expenditures for services contracted out by the county including consultant, or personal services contracts (security, janitorial, audit, etc.).
- 5200180100 ADVERTISING: The cost incurred for advertising including legal notices, recruitment, etc.
- 5200180300 UNIFORMS: The cost of providing uniforms to employees.
- 5200184000 INSURANCE AND BONDS: The cost of insuring county property such as buildings and equipment and employee fidelity bonds.
- 5200190300 INDIRECT COSTS: The administrative, or overhead, cost associated with a department or program.
- 5200191000 MISCELLANEOUS EXPENSE: Items not categorized in other expense lines.
- 5200200000 The cost of non-capital computer related, individual hardware purchases less than \$750. Example: laser printer for \$550.

Capital Outlay

- 5300230000 BUILDINGS: Refurbishings.
- 5300240000 OFFICE FURNITURE AND EQUIPMENT: Expenditures for office and equipment (except computer hardware) with a unit cost of \$1,000 or more and a useful life exceeding one year (desks, chairs, calculators, FAX machines, etc.).
- 5300250000 MISCELLANEOUS MACHINERY & EQUIPMENT: Expenditures for machinery and major equipment with a unit cost of \$1,000 or more and a useful life exceeding one year (mowers, lab equipment, etc.).
- 5300250100 VEHICLES: Expenditures for automobiles, vans, trucks, etc.
- 5300253500 SOFTWARE: Expenditures for all individual computer software purchases with a unit cost of \$1,000 or more.
- 5300254000 COMPUTER HARDWARE: Expenditures for computer hardware and related equipment with a unit cost of \$1,000 or more and a useful life exceeding one year (PC's, monitors, printers, modems, mainframe processors, etc.).

DURHAM COUNTY - BACKGROUND

History

Durham began as a railroad station and settlement named for Dr. Bartlett Durham. While the official birth date is April 26, 1853, when the U.S. Post Office was established, the town was not incorporated until April 10, 1869. The tobacco manufacturing industry focused worldwide attention on the area after the Civil War. As a result of this thriving business, Durham grew and prospered tremendously.

In 1881, Durham officials sought to become an autonomous political subdivision and decided to separate from Orange County. Durham County was formed on April 17, 1881 from portions of land transferred into the County from Wake and Orange counties. In 1911, an additional portion of land was transferred into the County from Wake County.

The first Board of County Commissioners convened its initial meeting on May 2, 1881. Durham County operated under the Commission form of government with the chairman serving as chief administrator until 1930. The manager form of government was then adopted and D.W. Newsome became the first manager of Durham County, serving until his death in 1949. E.S. Swindell, Jr. succeeded him and served until his retirement in December 1984. John P. Bond, III was named County Manager and served until his resignation in January 1991. George H. Williams became the fourth County Manager and served until October 1995. David F. Thompson served as fifth County Manager from May 1996 until March 2000. Mike Ruffin was named County Manager in November 2000 and currently is serving in this capacity.

Organizational Overview

Policy-making and legislative authority are vested in the Board of County Commissioners consisting of the chairman, vice-chairman and three members. The governing board is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the County Manager, Attorney and Tax Administrator. The County Manager is responsible for carrying out the policies and ordinances of the governing board, overseeing the day-to-day operations of the government, and hiring the heads of the various departments. Board members serve four-year terms. The chairman and the vice-chairman of the board are voted on by the board in its first meeting after being sworn into office. In addition, the Sheriff and Register of Deeds are elected County positions.

Durham County provides a full range of services, including Sheriff and Fire Protection, Emergency Medical Services, Human Services (Public Health, Mental Health and Social Services), Elections, Register of Deeds, Animal Control, Youth Home, Criminal Justice, and Culture and Recreation Services. Funding is provided for Educational Services of the Durham Public Schools and Durham Technical Community College. Also, the County funds services provided in conjunction with the City of Durham through inter-local agreements, including Economic and Physical Development, Emergency Communications, Environmental Engineering and Inspections.

Economy

Durham is located at the pinnacle of North Carolina's famous Research Triangle Park (RTP), which was formed in 1959 by Duke University in Durham, North Carolina State University in Raleigh and the University of North Carolina at Chapel Hill. Most of the currently-developed portion of RTP, 75% of its 6,800 acres, is in Durham County. RTP is home to more than 50 major research and development organizations, including IBM, GlaxoSmithKline and Nortel.

The success of RTP is evidenced by the growth of Durham County as a major center for health care activity and as a focal point for high technology research business. Research being conducted in Durham County covers a broad range of fields, such as biotechnology, medical instrumentation, health care products, metallurgy, electronic hardware, software, digital switching, digital transmission, electronics and telecommunications. Other leading organizations are located in the northern section of Durham County such as a new Merck manufacturing location, representing an investment of approximately \$300 million and the creation of 200 jobs.

Quality of Life

Durham County today has evolved from an agricultural and manufacturing economy to achieve world-class status. It has become one of the country's most desirable places to live. In March 2003, *Forbes* ranked the Raleigh-Durham-Chapel Hill area #3 for Best Places for Business and Careers, in June 2003, *AARP* ranked Raleigh-Durham-Chapel Hill #3 in Best Places to Reinvent Your Life and in January 2004, *Plant, Sites & Parks* ranked North Carolina #1 for Favorite Location for Business.

DURHAM COUNTY – COMMUNITY INFORMATION

Date of incorporation: 1881

Form of government: Commission-Manager

Area: 290 square miles

Elevation: 400 feet

Climate:

Mean temperature: 59° F

Mean annual rainfall: 48 inches

Medical facilities (Durham County only):

Number of hospitals: 5

Number of beds: 1,634

Education:

Higher education:

Universities and colleges: 6

Public education:

Elementary schools: 29

Middle schools: 9

Secondary schools: 2

High schools: 11

Police protection (City):

Number of stations: 6

Number of personnel: 631

Sheriff protection (County):

Number of stations: 6

Number of officers: 168 sworn
210 detention officers

Fire protection (City):

Number of stations: 15

Number of personnel: 301

Volunteer fire protection (County):

Number of stations: 11

Number of personnel: 300

Communications (Durham County only):

Radio stations: 3

Television stations: 2

Newspapers (daily): 2

Recreation and culture:

Number of parks: 66

Miles of trails in county-regional park: 14.8

Number of 18-hole golf courses (public and private): 10

Number of parks with tennis courts: 13

Number of parks with basketball courts: 27

Number of public swimming pools: 5

Number of public libraries: 8

General statistics:

Year	Population	Unemployment rate	School enrollment
2004	242,000	4.2%	30,947
2005	246,924	4.6%	31,719
2006	249,654	3.9%	31,981
2007	254,902	3.8%	32,749
2008	261,206	5.5%	31,732

Major employers:

AW North Carolina, Inc.
BlueCross BlueShield of North Carolina
Cree, Inc.
Duke University and Duke University Health System
Durham City Government
Durham County Government
Durham Public Schools
Durham VA Medical Center
Fidelity Investments
GlaxoSmithKline
IBM
Lenovo
National Institute of Environmental Health Sciences
Nortel
North Carolina Central University
Quintiles Transnational Corp.
RTI International
Sterling Healthcare
United States Environmental Protection Agency

Top ten taxpayers:

Organization	Enterprise type	% total assessed valuation
GlaxoSmithKline	Manufacturer	2.73%
IBM	Manufacturer	2.18%
AW North Carolina, Inc.	Manufacturer	1.46%
Cree, Inc.	Manufacturer	1.19%
Duke Energy	Utility	0.81%
Verizon	Communications	0.79%
Southpoint Mall, LLC	Retail	0.73%
Time Warner	Communications	0.47%
Highwoods/Forsyth	Real Estate	0.44%
State Street Bank and Trust	Finance	0.41%
		11.22%

Some information courtesy of the 2007-2008 Durham County Comprehensive Annual Financial Report, City of Durham and Durham Chamber of Commerce.

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